

BOROUGHBRIDGE TOWN COUNCIL

DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 3 FEBRUARY 2009 IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs E Vose (Chair), G Craggs, N Halladay, B Walker, District Cllr R Windass, M Winder, H Nellis (Town Clerk), Angela Palmer (Assistant Town Clerk)

- 1 **To accept apologies for absence** Cllrs F Cooper, S Fieldhouse, N Smith, J Wilkinson
- 2 **Declarations of interest in items on the Agenda** None
- 3 **Approval of the Minutes of the Meeting held on 6 January 2009** - proposed by Cllr Craggs and seconded by Cllr Windass that the Minutes should be signed as an accurate record of the Meeting held
- 4 **Public Questions or Statements** – None
- 5 **Matters arising from the Minutes of the Meeting held on 6 January 2009** - None
- 6 **To confirm the date for the Annual Meeting and Mayor Making 2009 – RESOLVED** to hold the Annual Meeting and Mayor Making on Thursday 21 May 2009 to ask the Finance and Personnel Committee to review the cost of hosting the event – proposed by Cllr Craggs and seconded by Cllr Windass. The Clerk will contact the Primary School to ask for permission to hold the Mayor Making Ceremony there
- 7 **To agree a date for the Annual Assembly 2009 – RESOLVED** to amend Point 5 in Boroughbridge Town Council Standing Orders from “An Annual Assembly, open to the participation of all electors of the parish, *will be held immediately prior to the meeting of the Council held in May*” to “*will be held not earlier than one calendar month prior to the Council Meeting in May*” – proposed by Cllr Craggs and seconded by Cllr Halladay. Cllr Halladay proposed that the date for the Annual Assembly for 2009 should be Tuesday 21 April and this was seconded by Cllr Craggs
- 8 **To receive a request from Boroughbridge Community Care for councillor support and representation at Communicare Management meetings** – Cllr Vose stated that she intended being present at the next meeting to be held on Wednesday 4 March 2009 and requested that the Clerk notify the current Council representatives of the meeting and ask whether they intend to be present or relinquish their responsibility
- 9 **To agree a response to the proposed changes in the Harrogate Borough Council Electoral Cycles from 2011** – The proposals were noted with no particular bias for either option
- 10 **Correspondence**
 - a) **To receive information on the Great Towns Meeting to be held on Tuesday 10 February 2009 at the Royal Hotel York and identify any interest in attending** – Noted with no Councillor expressing an interest in attending
 - b) **To receive information from NYCC re arrangements for grass cutting in Boroughbridge for 2009/2010** – It was noted that the current arrangements are to continue for the coming season
 - c) **To receive notification from HBC re the Harrogate & District Local Development Framework, Publication of the Inspector’s report on the Core Strategy** – Information noted
 - d) **To agree the Council’s stance re the registration of the land to the front of 5 St James’s Square, Boroughbridge** – The Clerk was asked to confirm with the Solicitors that the Town Council has no objections to the Land Registry application providing that the rights of access across the Square, for the benefit of the general public, remain as stated in paragraph 2 of the letter from the applicant’s solicitor dated 7 January 2009 – **Appendix 1**
 - e) **To receive confirmation that 1 Hall Square will be used as a polling station for the European Parliamentary Election and County Council Election to be held on Thursday 4 June**

Finance
Group
Clerk

Clerk

EV
Clerk

Clerk

<p>2009 – Information received and noted</p> <p>f) To receive information from NYCC re training sessions on how to manage food waste as part of the national ‘Love Food Hate Waste’ campaign and to supply councillors with contact details for the sessions – Information noted</p> <p>g) To receive a request from the Chairman of Age Concern to have the Council’s name included on the list of Appeal Sponsors for 2009 – Noted but awaiting further information as to the financial implications of this. The request will be reconsidered at the next Meeting of the Council to be held on Tuesday 3 March 2009</p> <p>h) To receive notification of the next meeting of the Harrogate Branch of YLCA to be held on Monday 9 February 2009 at 7.30pm in the Council Offices, Harrogate – Noted with no councillor expressing an interest in attending</p> <p><i>Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered</i></p>	Agenda
<p>i) To receive a request from Yore Vision for a response to the proposed Ure Walks Through Time - Phase Two funding – Councillors were in agreement with the proposals outlined in HBC’s letter dated 29 January 2009</p> <p>j) To receive information from Yorkshire Forward re: Renaissance Market Town DVD, the story so far – Information noted</p>	Clerk
<p>11 Finance</p> <p>a) To receive the financial statement for January 2009 – Appendix 2 – proposed by Cllr Craggs and seconded by Cllr Halladay subject to audit</p> <p>b) To receive an update of the Budget 2008/2009 – Appendix 3 Noted by all Councillors present</p> <p>c) To agree invoices/salaries to be paid – Appendix 2 - proposed by Cllr Craggs and seconded by Cllr Windass</p>	
<p>12 Committees/Projects Reports</p> <p>a) Schools Liaison, Youth and Recreation Ground Report – Cllr Vose reported that the proposed plans for the Recreation Ground could now be viewed on the Community Website, in the Primary School and the Library. The Clerk will contact the Safer Neighbourhood’s Team, asking them also to submit a response</p> <p>b) TIP Report for December 2008 – Appendix 4</p> <p>c) Planning Committee – to approve the Minutes of the meetings held on 6 and 20 January 2009 and report on the meeting held on 3 February 2009 – RESOLVED that the Minutes be accepted as a true record of the decisions made - proposed by Cllr Craggs and seconded by Cllr Walker. Cllr Craggs reported on the meeting of the Planning Committee earlier that evening</p> <p>d) Cemetery Committee Report – Cllr Windass reported that three estimates were being sought for dealing with the mole problem at Aldborough Cemetery. Cllr Windass asked Councillors to consider the idea of expanding Aldborough Cemetery to incorporate land already owned by the Council. This would be discussed initially by the Cemeteries’ Committee at its next Meeting to be held on Wednesday 4 February 2009.</p>	Clerk
<p>e) Aldborough Gate Report; to receive an update from the Chairman – Noted by all Councillors present. It was RESOLVED that a written response should be sent to the Chairman of Aldborough Gate with copies sent to Boroughbridge High School and Boroughbridge Sports Association requesting the date of their next meeting so that a representative from the Town Council could attend – proposed by Cllr Craggs and seconded by Cllr Windass</p>	Clerk
<p>f) Mill Lane Report – It was RESOLVED that the Town Council employ an architect to amend the original plans for the Water Rats Club site and then apply for planning permission. This was proposed by Councillor Craggs and seconded by Cllr Winder. The Clerk was asked to arrange a</p>	Clerk W.G.

meeting between the architect and the Mill Lane Working Group

g) Community Office Report – Nothing to report

h) Public Open Spaces – Cllr Windass informed the members of the Council that tenders had gone out for the work on the Back Lane Car Park Shared Open Space Project and that he had consulted with the residents on Aldborough Road showing them the plans

- Cllr Craggs reported Yore Vision’s plans to plant trees down Cricket Field Lane. The management issue of the Tutt Woodland was deferred to the next council meeting in March when a full complement of Councillors would be present.
- Cllr Craggs proposed the new shared open space on Back Lane Car Park could be used by 9 Regiment Dishforth for the National Forces Day celebrations on 27 June 2009. This was seconded by Cllr Halladay with all councillors present voting in favour

i) Public Relations report – The Clerk reported on the Meeting of the Website Working Group held on Wednesday 28 February 2009 and councillors agreed to the expenditure of £35.50 for 2 Community Website signs to be fixed to the Town Tour Maps. It was reported that Councillor Fieldhouse would now chair the Website meetings and the Clerk would produce the Minutes of future meetings. It was **RESOLVED** that the Clerk write to all councillors to ask for their support in trying to recruit new businesses to advertise on the Community Website

j) Yore Vision Report – Nothing to report

Agenda

Clerk

Clerk

Cllrs.

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future

- Cllr Vose reported that a local resident of Aldborough had complained about the poor state of the roads and pavements during the recent bout of bad weather
- The Clerk informed members of the Council that Radio York intend to visit Boroughbridge later in the year to interview local residents and it was suggested that the new shared open space facility would provide the ideal venue
- Cllr Windass reported that there was still no definitive answer to how the leisure Centre would be managed for community use

The Meeting closed at 7.45pm

13 To confirm that the date of the next meeting of Boroughbridge Town Council is Tuesday 3 March 2009 at 6.30pm in 1 Hall Square, Boroughbridge

SIGNED.....
CHAIRMAN

DATED.....

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