

**BOROUGHBRIDGE TOWN COUNCIL**

**MINUTES OF THE MEETING HELD ON TUESDAY 6 APRIL 2010**  
**IN HALL SQUARE, BOROUGHBRIDGE**

**PRESENT:** Cllrs. E Vose (Chairman), F Cooper, G Craggs, N Smith, B Walker, R Windass, M Winder, R Young, District Cllr A Alton, H Nellis (Town Clerk), Angela Merry (Assistant Town Clerk)

**The Meeting opened at 6.35 pm**

- 1 To accept apologies for absence** – Cllrs T Walker, J Wilkinson, County Cllr J Watson
- 2 Declarations of interest in items on the Agenda** - None
- 3 Approval of the Minutes of the Meeting held on 2 March 2010**–It was **RESOLVED** that the Minutes should be signed as an accurate record of the Meeting – proposed by Cllr Young and seconded by Cllr Cooper
- 4 Public Questions or Statements** - None
- 5 Matters arising from the Minutes of the Meeting held on 2 March 2010**
  - a) To agree a date for a Town Walkabout as suggested by Councillor Young** – It was agreed that all available Councillors would meet at the Council Office on Thursday 8 April at 6pm to conduct a walkabout around Boroughbridge. Thursday 15 April at 6pm was agreed as a date and time for a similar walkabout around Minskip and Aldborough with a meeting venue still to be arranged
  - b) To approve the Mill Lane Community Audit- to be dealt with under item 13c**
- 6 To agree a draft list of councillors’ membership to Working Groups and Committees for 2010 / 2011, to include the newly-formed Allotments Society** – It was agreed that all Councillors would indicate their preferred membership to the Working Groups and Committees for 2010/2011 at the Annual General Meeting to be held on 4 May 2010
- 7 To submit any comments on the draft allotment lease and tenancy agreement sent to Councillors by Boroughbridge Allotment Society** – It was agreed that a copy of the Boroughbridge Allotment Society’s Lease and Tenancy Agreement should be left in the Council Office for each individual Councillor to read and comment upon as appropriate prior to the Allotment Society’s meeting on Wednesday 14 April 2010
- 8 To make comments or recommendations on the NYCC review of passenger transport services and home to school transport services in Harrogate and the surrounding area** – It was **RESOLVED** to invite a member of the Integrated Passenger Transport Service to the next Joint Parish Council meeting to be held at Church Lane Surgery, on Thursday 10 June 2010 at 7.00pm – proposed by Cllr Craggs and seconded by Cllr Cooper
- 9 To identify which councillors wish to attend a training seminar in Harrogate on Members’ Code of Conduct for Parish Councillors, run by HBC** – Two seminars are being held; one in May and the other in September 2010 and it was agreed to carry this Agenda item forward to the Council Meeting to be held on Tuesday 1 June 2010
- 10 To receive information from North Yorkshire Fire & Rescue Authority re: Draft Integrated Risk Management Plan Consultation Summary and agree which Councillor will complete the form** – The information was noted and it was agreed that no further action should be taken

Cllrs

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Agenda

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Clerk

Agenda

<p>District Councillor Alton informed the members of the Council that a conference was being held at Allerton Castle on 18 May 2010 to discuss the proposed waste incinerator site. Cllr Windass said that he would represent Boroughbridge Town Council at this Meeting. District Cllr Alton left the Meeting at 7.59pm</p>	<p><b>RW</b></p>
<p><b>11 Correspondence</b></p>	
<p><b>a) To receive notification that the Youfi Centre will close permanently at the end of June/ beginning of July 2010 due to the retirement of the current volunteers</b> – This information was noted with regret and it was agreed to write to Peter Phillips expressing the Town Council’s gratitude to the current volunteers for all their work during the past years with the youth in Boroughbridge</p>	<p><b>Clerk</b></p>
<p><b>b) To receive a request from HBC Dog Warden Service to attend a Council Meeting to present and discuss issues connected with the work of the Service</b> – It was agreed to invite a member from Harrogate Borough Council’s Dog Warden Service to the Council Meeting to be held on Tuesday 1 June 2010</p>	<p><b>Clerk</b></p>
<p><i>Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered</i></p>	
<p><b>c) To receive notification of the Harrogate District Action for the Environment Group AGM and Conference to be held on Wednesday 14 April at 5.30pm at The Council Offices, Crescent Gardens, Harrogate and to identify any Councillor who wishes to attend</b> – Noted with no Councillor expressing an interest in attending</p>	<p><b>Clerk</b></p>
<p><b>d) To receive information from Her Majesty’s Coroner re: Treasure Act 1996: 2009 T470 Medieval silver pendant and T466 Post Medieval clipper’s hoard from Boroughbridge</b> – It was noted that the inquest into both of the above will take place on Wednesday 14 April 2010 at Harrogate Magistrates Court</p>	
<p><b>e) To receive a letter of complaint from a local resident concerning anti-social behaviour at Vicarage View, Church Lane, Boroughbridge</b> – It was <b>RESOLVED</b> to write to Harrogate Borough Council, North Yorkshire County Council and North Yorkshire Police to ask what action has already been taken to address the apparent problems at Vicarage View and to inform the local resident of the action taken – proposed by Cllr Craggs and seconded by Cllr Windass. Cllr Windass agreed to forward a copy of the letter of complaint to the relevant department at Harrogate Borough Council</p>	<p><b>Clerk RW</b></p>
<p><b>f) To receive a request from North Yorkshire Police Authority for a nominee for the Neighbourhood Police Officer and PCSO of the Year Award</b> – It was <b>RESOLVED</b> to put forward PCSO Nikki Smith as a nominee for PCSO of the Year – proposed by Cllr Craggs and seconded by Cllr Windass</p>	<p><b>Clerk</b></p>
<p><b>12 Finance</b></p>	
<p><b>a) To receive the financial statement for March 2010 – Appendix 1</b> – Noted and approved, subject to audit – proposed by Cllr Young and seconded by Cllr Graggs</p>	
<p><b>b) To agree invoices/salaries to be paid – Appendix 1</b> – Noted and agreed – proposed by Cllr Young and seconded by Cllr Craggs</p>	
<p><b>c) To consider quotations for removal and re-installation of the Memorial Garden</b> – It was <b>RESOLVED</b> to accept Nick Spence Groundworks’ tender for the removal and re-installation of the Memorial Garden – proposed by Cllr Windass and seconded by Cllr Cooper</p>	

<b>13 Committees/Projects Reports</b>	<b>Clerk</b>
<b>a) Cemetery Committee Report</b> – Cllr Windass reported that the new scale of burial charges were now displayed in both cemeteries and that the notice board in Aldborough Cemetery was in need of repair	
<b>b) Website Working Group</b> – The Clerk reported on the meeting held on Thursday 18 March 2010. Councillors had already received copies of the Minutes of this Meeting	<b>Clerk</b>
<b>c) Mill Lane Report to include actions arising from the Meeting held on Wednesday 10 March 2010</b> – It was <b>RESOLVED</b> to approve the revised Mill Lane Community Audit questionnaire. In addition, it was <b>RESOLVED</b> that the questionnaire be delivered only to residents within the Parish of Boroughbridge and that the results are to be analysed before moving forward with the project – proposed by Cllr Windass and seconded by Cllr Cooper. Cllr Craggs suggested that the Council take up the offer of helping the community from the Army Foundation College by asking them to tidy up the Mill Lane site	<b>Clerk</b>
<b>d) Public Open Spaces Report</b> – Dealt with under <b>Item 7</b>	
<b>e) Community Office Report</b> – Nothing to report	
<b>f) Aldborough Gate Report to include an update on the proposed development of the site</b> – The Clerk reported that the current Chairman had now relinquished his post and the project was being led by the Deputy Headteacher at the High School, who had offered to update councillors on progress at a future Council Meeting. The Clerk reported that he had already written to the High School to invite the Deputy Head to attend the Annual Assembly on Tuesday 20 April 2010 and Councillors agreed that this would be appropriate	<b>Clerk</b>
<b>g) Yore Vision Report</b> – Nothing to report	
<b>h) Schools Liaison, Youth and Recreation Ground</b> – Cllr Vose reported that the Leisure Centre was experiencing difficulties with managing bookings and some complaints had been received from residents who usually use the Centre. It was <b>RESOLVED</b> to write to the Chair of Governors of the High School to find out if the Town Council could offer any help and support until the management issues at the Leisure Centre are resolved– proposed by Cllr Craggs and seconded by Cllr Cooper. Cllr Vose also reported that Boroughbridge Primary School had set up an Anti-Litter Poster Competition following the organised litter pick in the Town in March. It was <b>RESOLVED</b> to write to the School to thank the students and staff for their litter pick and to ask, if agreeable, that the winning poster be uploaded on to the Community Website. In addition, the winner would be awarded a prize – proposed by Cllr Smith and seconded by Cllr Craggs	<b>Clerk</b>
<b>i) TIP Report for February 2010 to include a report on the meeting with representatives from HBC held on Wednesday 23 March 2010</b> – The Clerk confirmed that the grant for the running of the Tourist Office had been secured for 2010-2011 season	<b>Clerk</b>
<b>j) Planning Committee Report - to approve the Minutes of the Meeting held on Tuesday 2 March 2010 and to report on the Meeting held on 6 April 2010</b> – It was <b>RESOLVED</b> to accept the Minutes of the Meeting held on 2 March 2010 as an accurate record of the decisions taken – proposed by Cllr Craggs and seconded by Cllr Cooper. Cllr Vose reported on the Meeting earlier that evening	
<p><i>Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future</i></p>	
<ul style="list-style-type: none"> <li>• Cllr Windass informed the Council that the A168 was in the process of getting upgraded to a clearway</li> </ul>	

- Cllr Craggs reported that large wagons were still parking outside Boroughbridge Cemetery and continued to be a problem especially when a funeral was taking place
- Cllr Craggs informed the Council that the damage to the daffodils in the town had been reported to the police
- Cllr Craggs requested that the “Devil of a Good Place” website banner at the Stump Cross roundabout be removed since it was beginning to look shabby

**Clerk**

**14 To confirm the date of the Annual Assembly as Tuesday 20 April at 6.30pm in 1 Hall Square, Boroughbridge**

**15 To confirm the date of the Annual General Meeting of Boroughbridge Town Council as Tuesday 4 May 2010 at 6.30pm in 1 Hall Square, Boroughbridge**

**The Meeting closed at 8.05pm**

**SIGNED .....**

**DATED .....**

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