

**BOROUGHBRIDGE TOWN COUNCIL**

**MINUTES OF THE MEETING HELD ON TUESDAY 2 MARCH 2010**  
**IN HALL SQUARE, BOROUGHBRIDGE**

**PRESENT:** Cllrs. E Vose (Chairman), F Cooper, G Craggs, S Fieldhouse, J Wilkinson, R Windass, R Young, Angela Merry (Assistant Town Clerk)

**The Meeting opened at 6.35 pm**

**1 To accept apologies for absence** – Cllrs N Smith, B Walker, T Walker, M Winder, District Cllr A Alton, H Nellis (Town Clerk),

**2 Declarations of interest in items on the Agenda** - None

**3 Approval of the Minutes of the Meeting held on 2 February 2010**–It was **RESOLVED** that the Minutes should be signed as an accurate record of the Meeting – proposed by Cllr Wilkinson and seconded by Cllr Cooper

**4 Public Questions or Statements** - None

**5 Matters arising from the Minutes of the Meeting held on 2 February 2010** - None

**6 To receive nominations for Mayor and Deputy for 2010 / 2011** – Cllr Windass proposed and Cllr Winder seconded, in writing, Cllr Craggs as Mayor for 2010/2011. All Cllrs voted in favour. Cllr Craggs thanked everyone and proposed Cllr Young as Deputy Mayor. This was seconded by Cllr Wilkinson and all Cllrs voted in favour

**7 To confirm the date of the Civic Service 2010** – Cllr Craggs confirmed the date of the Civic Service as Sunday 30 May 2010 with the venue still to be decided

**8 To decide on what action should be taken with the Memorial Garden on Horsefair** – Cllr Cooper informed the members of the Council that Boroughbridge in Bloom would project-manage the re-siting of the Memorial Garden

**9 Correspondence**

**a) To receive a request from a local resident for permission to use the Apron Fountain for a cake stall on Saturday 13 March 2010 to help raise funds for her son’s Scout Jamboree visit to Sweden in 2011** – It was **RESOLVED** to grant this request – proposed by Cllr Young and seconded by Cllr Wilkinson

**b) To receive a letter of complaint from a local resident re the unsatisfactory state of certain footpaths in the area** – It was **RESOLVED** to send a copy of the letter to NY Highways and County Cllr Watson and inform the local resident of the action taken – proposed by Cllr Windass and seconded by Cllr Wilkinson

**c) To receive information from HBC re Speed Training for Communities: Emergency Planning Event to be held on Tuesday 30 March 2010 at Ripon Community House from 6.00pm – 9.00pm and to identify which councillor will attend in place of Cllr Craggs** – Noted with Cllrs Wilkinson and Young agreeing to represent Boroughbridge Town Council at the meeting to be held on Tuesday 30 March 2010 in Ripon

**d) To receive a letter of concern from a local resident re the Aldborough Gate Project** – Dealt with under **Item 11e**

*Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered*

**e) To receive notification of the next Boroughbridge Safer Neighbourhood Meeting to be**

FC

Clerk

Clerk

JW/RY

<p><b>held on Wednesday 10 March at 8.00pm at Coronation Hall and to identify any Councillor who wishes to attend</b> – Noted by all Councillors present with Cllr Craggs agreeing to attend the meeting on Wednesday 10 March at Coronation Hall</p>	<p><b>GC</b></p>
<p><b>f) To receive notification of Rural Action Yorkshire’s ‘Participatory Budgeting – Consultation with Parish Councils Meeting’ to be held on Thursday 25 March at 7.00pm at The Pavilions of Harrogate, Great Yorkshire Showground, Harrogate and to identify any Councillor who wishes to attend</b> – the information was noted and it was agreed that each councillor would reply individually</p>	<p><b>Cllrs</b></p>
<p><b>g) To receive information from Action for Market Towns re: Loyalty Schemes</b> – Cllr Craggs explained the theory behind the Loyalty Scheme and it was agreed to submit the idea to the Finance and Personnel Working Group to investigate the financial implications for the Council</p>	
<p><b>10 Finance</b></p>	
<p><b>a) To receive the financial statement for February 2010 – Appendix 1</b> – Noted and approved, subject to audit – proposed by Cllr Craggs and seconded by Cllr Windass</p>	
<p><b>b) To agree invoices/salaries to be paid – Appendix 1</b> – Noted and agreed – proposed by Cllr Craggs and seconded by Cllr Windass</p>	<p><b>Clerk</b></p>
<p><b>c) To agree the Budget for 2010/2011- Appendix 2</b> - Dealt with under <b>Item 10d</b></p>	
<p><b>d) To receive the Minutes from the Finance &amp; Personnel Working Group held on Tuesday 16 February 2010 and deal with any matters arising – Appendix 3</b> - Cllr Wilkinson reported on the meeting held on Tuesday 16 February 2010. The Budget was noted and agreed – proposed by Cllr Wilkinson and seconded by Cllr Fieldhouse</p>	
<p><b>11 Committees/Projects Reports</b></p>	
<p><b>a) Website Working Group to include any matters arising from the meeting held on Thursday 18 February 2010 Appendix 3</b> – Cllr Vose reported on the meeting held on Thursday 18 February 2010. Members of the Council asked to see the final design of the Morrisons roundabout signs before installation. Several Cllrs expressed some concern about the idea of using beer mats to advertise the Town’s Website</p>	<p><b>Clerk Agenda</b></p>
<p><b>b) Mill Lane Report</b> – It was <b>RESOLVED</b> to send out the draft Mill Lane Community Audit questionnaire from Ripon CVS to all Councillors for comment and recommendations in time for discussion at the next Mill Lane Working Group meeting on 10 March 2010. It was <b>RESOLVED</b> that the survey will be carried out after the next Council Meeting on 6 April 2010 when the finalised draft questionnaire will be presented for approval – proposed by Cllr Wilkinson and seconded by Cllr Young</p>	
<p><b>c) Public Open Spaces</b> – Planning is on-going for the Discover Boroughbridge Day to be held on Saturday 5 June 2010 from 10.00am to 3.00pm. It was reported that the BBC Radio Bus will be on the Shared Space from Monday 8 March to Friday 12 March 2010</p>	<p><b>GC Clerk</b></p>
<p><b>d) Community Office Report</b> – Nothing to report</p>	
<p><b>e) Aldborough Gate Report to include an update on the proposed allotment site – Appendix 4</b> - Cllr Wilkinson reported on the Site Meeting of 20 February 2010. It was <b>RESOLVED</b> to support the proposals outlined by Boroughbridge Allotment Society on the proviso that at least one member of Boroughbridge Town Council should be appointed to the Board of Trustees – proposed by Cllr Wilkinson and seconded by Cllr Craggs</p>	
<p><b>- Item 9d</b> - To receive a letter of concern from a local resident re the Aldborough Gate Project – It was <b>RESOLVED</b> to write to Boroughbridge Community Association and Boroughbridge High School stating once again the Council’s concern at the lack of feedback on progress that is being</p>	<p><b>Clerk</b></p>

made towards the development of the site at Aldborough Gate – proposed by Cllr Windass and seconded by Cllr Craggs

**f) Yore Vision Report** – Cllr Vose and Cllr Cooper to agreed to represent Boroughbridge Town Council at any future Yore Vision meetings. It was **RESOLVED** that a member of Yore Vision will, in future, have to collect the key to the Council Office from the Clerk on the day of the a planned meeting and return it the following day –proposed by Cllr Cooper and seconded by Cllr Windass

**EV/FC**

PC Neil Waite and a colleague arrived at 8.00pm. Cllr Craggs volunteered to attend the ACES event at Boroughbridge High School on the afternoon of Wednesday 10 March 2010. PC Waite and his colleague left at 8.15pm

**CG**

**g) Schools Liaison, Youth and Recreation** – Cllr Vose reported on a very successful litter pick around the primary school and Back Lane car park, undertaken by students from Boroughbridge Primary School

**h) TIP Report for January 2010 - to include an invitation to attend a meeting in 1 Hall Square on 23 March 2010 with HBC to discuss views on the Dales Tourism Partnership** – Cllr Cooper and Cllr Young volunteered to represent Boroughbridge Town Council at this meeting

**FC/RY**

**i) Planning Committee Report - to approve the Minutes of the Meetings held on 2 and 16 February 2010 and to report on the Meeting of 2 March 2010**– It was **RESOLVED** to accept the Minutes of the Meeting held on 2 and 16 February 2010 as an accurate record of the decisions taken – proposed by Cllr Craggs and seconded by Cllr Cooper. Cllr Wilkinson reported on the Meeting held earlier that evening

**j) Cemetery Committee Report** – Nothing to report

*Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future*

- Councillor Craggs proposed that the Chairmanship of the Emergency Committee should be passed over to each Parish in turn –seconded by Cllr Cooper
- Councillor Craggs informed the Council that another Councillor will be needed on the Emergency Committee when he stands down in May 2010
- Councillor Young requested that a date for a ‘Town Walkabout’ was an item for the April agenda

**Agenda**

**12 To confirm the date of the next meeting of Boroughbridge Town Council as TUESDAY 6 APRIL 2010 at 6.30pm in 1 Hall Square, Boroughbridge**

**The Meeting closed at 8.35 pm**

**SIGNED .....** (Chairman)

**DATED .....**

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