

**BOROUGHBRIDGE TOWN COUNCIL
MINUTES OF THE MEETING HELD ON
TUESDAY 7 JUNE 2011
IN 1 HALL SQUARE, BOROUGHBRIDGE**

PRESENT Cllrs. G Craggs (Chairman), I Maltby, N Smith, E Vose, B Walker, R Windass, M Winder, R Young, H Nellis (Clerk), J Leith (Assistant Clerk)

The Meeting opened at 6.31pm

- 1 To accept apologies for absence** – Cllrs. F Cooper, J Wilkinson, K Fuller
- 2 Declarations of interest in items on the Agenda** – None
- 3 Approval of the Minutes of the Meeting held on 17 May 2011** - It was **RESOLVED** that the Minutes be signed as an accurate record of the Meeting held on 17 May 2011; proposed by Cllr Vose and seconded by Cllr Windass
- 4 Public Questions or Statements** – None
- 5 Matters arising from the Minutes of the Meeting held on 17 May 2011**
 - a) To ratify the appointments to the Council’s Working Groups for 2011/12 (item 6) and confirm the Chairman for the Planning, Finance and Website Groups – It was **RESOLVED** to add Aldborough and Boroughbridge Show to the Working Groups and for Cllr Maltby to oversee this and it was agreed that Cllr Wilkinson should remain Chairman of Planning and Finance and Keith Trott be the Chairman of the Website Working Group: proposed by Cllr Young and seconded by Cllr Vose **Action: Clerk**
- 6 To receive a report from Councillors Young and Fuller on the “Localism in Practice” Seminar held in Thirsk on Wednesday 18 May 2011** – Cllr Fuller has produced a report but, in his absence, Cllr Young gave a short summary of the seminar with particular reference to the implications of the proposed changes in planning policy
- 7 To receive a request from Kirby Hill Guides to use the Fountain Apron on Saturday 11 June 2011 for a tombola stall** – It was **RESOLVED** to grant permission for this request proposed by Cllr Young and seconded by Cllr Windass **Action: Clerk**
- 8 Correspondence**
 - a) To receive notification from Highways North Yorkshire of a scheme of maintenance works at Soursikes Culvert, Soursikes Field Lane, Aldborough – Information noted
 - b) To receive notification from Highways North Yorkshire of a scheme of maintenance works on the Boroughbridge Bridge, Boroughbridge – Information noted. The Chairman informed Councillors that Highways North Yorkshire had been asked also to secure the flood level board on the Bridge during these maintenance works
 - c) To receive a request from Minskip Community Field Trust for financial help towards maintenance costs of the field. It was **AGREED** to look into possible 106 money available and to contact the Council’s insurance company to ascertain whether its public liability insurance would cover the Community Field in Minskip. The request will then be re-considered at the next Meeting of the Council on Tuesday 5 July 2011 **Action: Clerk, Agenda**
- 9 Finance**
 - a) To receive the financial statement for May 2011 – **Appendix 1** - Noted and approved proposed by Cllr Young and seconded by Cllr Windass
 - b) To agree invoices/salaries to be paid – **Appendix 1** – It was agreed to include a further invoice, received that day, for £6.00 for toner for the photocopier. However, it was **RESOLVED** that two invoices should be queried; the first from NYCC for use of the room

above the library during the Boroughbridge Freedom Parade on 13 May 2011 and the second from Tetleys Electrical for fitting the flags and bunting for the Freedom Parade: proposed by Cllr Windass and seconded by Cllr Young **Action: Clerk**

10 Working Groups and Committees

- a) Planning Committee: to approve the Minutes of the Meeting held on Tuesday 17 May 2011 - It was **RESOLVED** to approve the Minutes of the Meeting held on Tuesday 17 May 2011: proposed by Cllr Young and seconded by Cllr Windass
- b) TIP Report for May 2011 – The Clerk reported that there had been 440 visitors during May and there was still a vacancy for one more volunteer to join the Team
- c) Schools Liaison and Youth – Cllr Vose reported that St Aidan’s School in Harrogate had applied for Academy status. It was **RESOLVED** to write to the Chairman of Governors at the School for an update on progress and to express concern that this move might lead to young people in Boroughbridge and surrounding villages being denied places at a faith School: proposed by Cllr and seconded by Cllr **Action: Clerk**
- d) Website – The Clerk reported that three businesses did not wish to renew their entry on the Website for the coming year and there had been one new addition
- e) Burial Board – It was **RESOLVED** to accept the quotation of £380 + VAT for the purchase and planting of two weeping willow trees in Boroughbridge Cemetery and to obtain a quotation for a two-seater bench for the Cemetery from Backhouse’s in Hunsingore: proposed by Cllr Young and seconded by Cllr Winder **Action: Clerk** The Clerk reported there is 106 money allocated to cemeteries in the Parish
- f) Public Open Spaces – The Chairman reported that the Discover Boroughbridge Day, scheduled to take place on Saturday 11 June 2011, had been cancelled due to a lack of positive replies from local organisations. It is hoped that the event will take place later in the year, ideally to coincide with the proposed Continental Market
- g) Tutt Woodland – Cllr Maltby reported on his recent ‘inspection’ of the Woodland and it was agreed that significant maintenance works need to be carried out here. Cllr Maltby proposed investigating whether some organisation, like the Woodland Trust, would be interested in assuming responsibility for, and perhaps ownership, of the area

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future

- Cllr Vose reported the recurring problem of leaking sewage outside Penrose House on Front Street in Aldborough. The Clerk was asked to contact Yorkshire Water once again **Action: Clerk**
- Cllr Young asked Cllr Windass to check the regulations regarding Tree Preservation Orders with Harrogate Borough Council **Action: Cllr Windass**
- Cllr Walker mentioned the on-going problem of vehicles parking on the pavement outside the Recreation Ground on New Row, Boroughbridge. The Clerk reported that a representative of Harrogate Borough Council had visited the area to monitor the situation and had concluded that the situation did not warrant further action at this stage

11 To confirm that the date of the next Meeting of Boroughbridge Town Council is TUESDAY 5 July 2011 at 6.30pm in 1 Hall Square, Boroughbridge

The Meeting closed at 7.36pm

Signed: ----- (Chairman)

Dated: -----