

**BOROUGHBRIDGE TOWN COUNCIL  
MINUTES OF THE MEETING HELD ON  
TUESDAY 4 OCTOBER 2011  
IN 1 HALL SQUARE, BOROUGHBRIDGE**

**PRESENT** Cllrs. G Craggs (Chairman), District Cllr A Alton, I Maltby, R Windass, J Wilkinson, R Young, H Nellis (Clerk), J Leith (Assistant Clerk), P Howell (Burial Clerk)

**The Meeting opened at 6.36 pm**

- 1 To accept apologies for absence** –County Cllr J Watson, Cllrs F Cooper, N Smith, L Vose, B Walker, M Winder
- 2 Declarations of interest in items on the Agenda** – None
- 3 Approval of the Minutes of the Meeting held on 2 August 2011-** It was **RESOLVED** that the Minutes be signed as an accurate record of the Meeting held on 6 September 2011; proposed by Cllr Young and seconded by Cllr Windass
- 4 Public Questions or Statements** - None
- 5 Matters arising from the Minutes of the Meeting held on 6 September 2011-** None  
The Chairman proposed that item 12f on the Agenda should be dealt with at this stage of the Meeting. The Burial Clerk left the Meeting at 7.04pm  
District Cllr A Alton left the meeting at 7.15pm
- 6 Correspondence**
  - a) **To receive an invitation from the Secretary of the Royal British Legion to attend the Remembrance Day Service on Sunday 13 November 2011-** The Chairman asked Councillors to let the clerks know as soon as possible if they are attending the service
  - b) **To receive a request from a local singing duo to take part in some charity event in the Boroughbridge area** – Councillors suggested a number of possible events between now and April 2012 **Action: Clerk**
  - c) **To receive the agenda for the Parish Consultation Meeting to be held on Thursday 6 October at 6.00pm in Arkendale Community Hall** –Cllr Windass and Cllr Wilkinson volunteered to represent Boroughbridge Town Council at the Meeting  
**Action: RW, JW**
  - d) **To receive notification from the Chamber of Trade of a meeting to be held on 5 October 2011** – Cllr Craggs agreed to attend the meeting **Action: GC**
  - e) **To receive notification of the Branch Meeting of the Yorkshire Local Councils Associations to be held at Council Chambers Harrogate on Monday 10 October 2011** – Cllr Craggs agreed to represent the Council at this meeting **Action: GC**
  - f) **To receive a letter from Andrew Jones MP** – The letter, dated 28 September 2011, asks for councillors’ opinion on holding a regular ‘informal summit’ between Parish Councils and the M.P. in order to share information and/or concerns relevant to the local Community. Councillors agreed unanimously that this would be a valuable and worthwhile exercise **Action: Clerk**
  - g) **To receive notification from the secretary of the Chamber of Trade** that the Chamber’s late night shopping event this year will take place on Wednesday 30 November. The Chamber asks for permission for the use of Hall Square for charity stands and the High School Band, if they are able to play. The information was noted and permission granted
  - h) **To receive a request from the secretary of the Chamber of Trade** to use Hall Square

on Sunday 11 December for 'Carols on the Square'. Permission was granted

- 7 **To decide on some form of commemorative memorabilia for the Queen's Jubilee** – Councillors suggested erecting a flagpole and holding a Gala Day to be followed by a concert in the evening on the Shared Open Space. The Chairman said that he would present these suggestions to the Chamber of Trade at its meeting the following evening and would report back to the Council at its next Meeting on Tuesday 1 November 2011  
**Action: GC, Agenda**
- 8 **To reconsider the request from Boroughbridge Allotment Society to lease the remainder of the bottom field at Aldborough Gate, as agreed under item 9c of the Council Meeting held on 5 July 2011** – Councillor Maltby reported that there are now 30 people on the waiting list for allotments and the extra parcel of land would provide between 30 and 35 new plots. The Clerk was asked to contact Boroughbridge High School and the Football Club to ask for an update on the timescale, if any, for the proposed sports development at Aldborough Gate, prior to the renewal of the tenant's lease in November. The Clerk was asked also to arrange a meeting with the managing agents of the land in order to review, and update where necessary, the current lease on Aldborough Gate. It was proposed that Cllr Maltby, as Chairman of the Allotment Society, should meet with the tenant of the land in order to find out how he would feel if the Allotment Society were to ask for the remainder of the bottom field. It was **RESOLVED** to agree to the Allotment Society's request if the current tenant had no objections **Action: Clerk, IM**
- 9 **To receive details from HBC of the Harrogate and District Local Development Consultation and to note the deadline for responses** – Information received and it was noted that details, more relevant to Boroughbridge, would be coming out in the near future
- 10 **To receive details of the 2013 Review of Parliamentary constituencies in England and to note the consultation period** – Information noted
- 11 **Finance**
- a) **To receive the financial statement for September 2011 – Appendix 1** – Noted and approved subject to audit: proposed by Cllr Young and seconded by Cllr Maltby
- b) **To agree invoices/salaries to be paid – Appendix 1** – Noted and agreed: proposed by Cllr Young and seconded by Cllr Maltby
- c) **To decide whether to subscribe to the Journal of Local Planning, costing £50 per annum for 4 issues** – It was agreed not to subscribe to Journal of Local Planning
- d) **To agree a budget for end-of-season outing for TIP volunteers** – It was **RESOLVED** to allocate £15.00 per head, the same as last year – proposed by Cllr Wilkinson and seconded by Cllr Young **Action: Clerk**
- 12 **Working Groups and Committees**
- a) **Public Open Spaces** – Nothing to report
- b) **Planning Committee:** to approve the Minutes of the Meeting held on Tuesday 20 September 2011 and to report on the Meeting held on 4 October 2011 – It was **RESOLVED** to sign the minutes as an accurate record of the Meeting held on Tuesday 20 September 2011: proposed by Cllr Young and seconded by Cllr Wilkinson. Cllr Wilkinson reported on the Meeting held earlier that evening
- c) **TIP Report** for September 2011 – The Clerk reported that there had been 526 visitors during the September, approximately the same number as in September 2010
- d) **Schools Liaison and Youth** – Nothing to report
- e) **Website** – Nothing to report
- f) **Burial Board** to include a) headstone testing b) grave digging and code of practice – It was **RESOLVED** to contact Harrogate Borough Council for a current list of charges in

order to ascertain if the purchase of a burial plot includes cost of grave digging. It was also **RESOLVED** to obtain three quotations for the testing of headstones in Boroughbridge and Aldborough cemeteries – proposed by Cllr Craggs and seconded by Cllr Wilkinson **Action: Clerk**

g) **Tutt Woodland** – Nothing to report

*Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future*

**9 To confirm that the date of the next Meeting of Boroughbridge Town Council is TUESDAY 1 November 2011 at 6.30pm in 1 Hall Square, Boroughbridge**

**The Meeting closed at 8.15 pm**

Signed: ----- (Chairman)

Dated: -----