

**BOROUGHBRIDGE TOWN COUNCIL
MINUTES OF THE MEETING HELD ON
TUESDAY 2 AUGUST 2011
IN 1 HALL SQUARE, BOROUGHBRIDGE**

PRESENT Cllrs. G Craggs (Chairman), F Cooper, K Fuller, I Maltby, R Windass, M Winder, R Young, H Nellis (Clerk), J Leith (Assistant Clerk)
District Cllr A Alton

The Meeting opened at 6.35 pm

- 1 To accept apologies for absence** – Cllrs E Vose, B Walker, J Wilkinson
- 2 Declarations of interest in items on the Agenda** – None
- 3 Approval of the Minutes of the Meeting held on 4 July 2011** - It was **RESOLVED** that the Minutes be signed as an accurate record of the Meeting held on 5 July 2011; proposed by Cllr Young and seconded by Cllr Windass
- 4 Public Questions or Statements – To welcome 2 representatives from Aldborough, Boroughbridge and Dunsforth W.I. to discuss the problem of lorries parking in the lay-bys on Wetherby Road, Boroughbridge and traffic speeding outside the High School on Wetherby Road** – Members of the Council offered their full support on this issue, which has been of concern for some time now. The Chairman asked the ladies to put in writing, to the Council, their main areas of concern and District Councillor Windass said that he would take up the matter with the Area Manager of Highways North Yorkshire, James Malcolm.
- 5 Matters arising from the Minutes of the Meeting held on 4 July 2011**
 - a) **To receive the updated risk assessments for 2011/2012** – The Clerk confirmed that all risk assessments had now been reviewed and updated where necessary
 - b) **To agree to the testing of headstones in the cemeteries by an approved and qualified person** – To comply with new legislation governing the management of cemeteries, it was agreed that the headstones in Boroughbridge and Aldborough cemeteries should be tested as soon as possible and the risk assessment for the cemeteries should no longer be carried out by an unqualified Member of the Council ***Action: Burial Clerk***
- 6 To receive details from NYCC of the Minerals Core Strategy Issues Consultation and Waste Scoping Consultation and to note the deadline for submission of responses** – It was felt that this important consultation document should be dealt with at a separate meeting of the Planning Committee to be held on Tuesday 16 August at 6.15pm
Action: Clerk
- 7 Correspondence**
 - a) **To receive a reply from St Aidan’s School, Harrogate, outlining proposed changes for entry in September 2014** – The information was noted and it was **RESOLVED** that the Chairman and Clerk should send a reply to this letter: proposed by ***Action: GC / Clerk***
 - b) **To receive information from the Chairman of Marton le Moor re proposals to bring high speed internet to the local community** – The information was noted and it was agreed that a reply be sent stating that Boroughbridge Town Council would like no involvement in this initiative ***Action: Clerk***
 - c) **To receive a request from a local resident to have the bench re-instated outside The Paddock on York Road, Boroughbridge** – It was **RESOLVED** to reply giving reasons why the bench, removed in January 2007, should not be replaced. The seat had fallen into a state of disrepair and was taken away because it was attracting anti-social behaviour from

groups of young people. There are two other benches within close proximity to The Paddock: proposed by Cllr Cooper and seconded by Cllr Young **Action: Clerk**

- d) **To receive an invitation from YLCA to attend a celebratory buffet lunch to mark the retirement of its Chief Officer, Ian Strong** – Information noted
- e) **To receive an update from Boroughbridge Allotment Society detailing plot allocation and outlining proposals to take over the remainder of the field** – Cllr Maltby informed Councillors that there are currently 22 people on the waiting list for allotments Cllr Cooper spoke of her visit to the Aldborough and Boroughbridge Show and congratulated The Allotment Society on the impressive standard of entries in the Show
- f) **To receive a reply from Highways North Yorkshire re the footway re-surfacing schemes in Boroughbridge** – At the request of the Town Council, Highways North Yorkshire confirmed that it would be replacing the footway in Fishergate with like-for-like materials and not tarmac, as originally proposed. However it is unlikely that funds will be available for the introduction of echelon parking in St James's Square

Before leaving the Meeting at 7.05pm, District Councillor Alton informed Councillors that details of the proposal to transfer Back Lane car Park into the ownership of Boroughbridge Town Council would be considered by full cabinet of HBC on 27 August 2011

8 Finance

- a) **To receive the financial statement for July 2011 – Appendix 1** – Noted and approved subject to audit: proposed by Cllr Young and seconded by Cllr Windass
- b) **To agree invoices/salaries to be paid – Appendix 1** – Noted and agreed: proposed by Cllr Young and seconded by Cllr Windass
- c) **To agree a date for the next Finance and Personnel Group Meeting** – It was agreed to hold the next Finance and Personnel Group Meeting on Tuesday 16 August, following the planning meeting agreed under item 6

9 Working Groups and Committees

- a) **Planning Committee** - to approve the Minutes of the Meeting held on Tuesday 19 July 2011 - It was **RESOLVED** to sign the Minutes as an accurate record of the Meetings held on Tuesday 19 July 2011: proposed by Cllr Windass and seconded by Cllr Fuller
- b) **TIP Report** for July 2011 – The Clerk reported that there had been 587 visitors during July, a significant increase on the same period last year
- c) **Schools Liaison and Youth** – nothing to report
- d) **Website** – nothing to report
- e) **Burial Board** – a) **to agree a quotation from William Burrell & Son for supplying and fitting a bench at Boroughbridge Cemetery and confirm that 106 money is available for this** – it was **RESOLVED** that a cedar bench should be ordered @ £275.00. The quotation for this and the two weeping willow trees will be submitted to Harrogate Borough Council and the Burial Board will visit the Cemetery to decide the exact location for the siting of these: proposed by Cllr Cooper and seconded by Cllr Windass
Action: Clerk / Burial Board
- b) **To agree a date for an inspection of Boroughbridge Cemetery** - Is was agreed to inspect Boroughbridge Cemetery on Monday 8 August at 6.00pm **Action: Burial Board**
- f) **Public Open Spaces** – Nothing to report
- g) **Tutt Woodland** – Cllr Maltby presented Councillors with a written summary of the outcome of his meeting with a representative of Yorkshire Wildlife Trust and an appraisal of the area by a representative of Thirsk Community Woodland Group – **Appendix 2**

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future

- Cllr Young presented Councillors with a letter and photographs from a resident of St James's Meadow showing damage caused by a fallen branch from a large oak tree in their Garden. The residents ask "who is responsible for paying for the ensuing damage" and the Clerk was asked to respond accordingly **Action: Clerk**
- Cllr Young also mentioned that the lower branches of the trees around the Fountain, in St James's Square, now needed pruning. It was agreed to contact a local arboriculturist to obtain an estimate for the work **Action: Clerk**
- Cllr Fuller mentioned that branches of trees in the Tutt Woodland are now hanging over the pavement towards the entrance to Mallard Walk. The same arboriculturist will be asked to report on these and submit an estimate for pruning to the Council **Action: Clerk**
- Cllr Fuller said that he would be putting together a presentation for the Council, in time for the next Meeting on Tuesday 6 September 2011, summarising the main points from his seminar on The Big Society held in Thirsk in May **Action: KF / Agenda**

12 To confirm that the date of the next Meeting of Boroughbridge Town Council is TUESDAY 6 September 2011 at 6.30pm in 1 Hall Square, Boroughbridge

The Meeting closed at 7.47 pm

Signed: ----- (Chairman)

Dated: -----