

**BOROUGHBRIDGE TOWN COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 5 OCTOBER 2010
IN 1 HALL SQUARE, BOROUGHBRIDGE**

PRESENT Cllrs. G Craggs (Chairman), N Smith, B Walker, J Wilkinson, R Windass, M Winder, R Young, H Nellis (Clerk), A Merry (Assistant Clerk)

The Meeting opened at 6.40pm

- 1 To accept apologies for absence** - Cllrs. F Cooper, K Fuller, E Vose, District Cllr. A Alton, County Cllr. J Watson
- 2 Declarations of interest in items on the Agenda** - None
- 3 Approval of the Minutes of the Meeting held on 7 September 2010** - It was **RESOLVED** that the Minutes be signed as an accurate record of the Meeting held - proposed by Cllr. Young and seconded by Cllr. Walker
- 4 Public Questions or Statements** - None
- 5 Matters arising from the Minutes of the Meeting held on 7 September 2010** - None
- 6 To receive details from North Yorkshire County Council of the reduction in the Integrated Transport Capital Programme 2010 / 2011 and to note how Boroughbridge is affected by the funding review** – The Council received official notification that plans for the proposed pedestrian crossing on Horsefair, Boroughbridge would now be shelved following the funding review
- 7 Correspondence**
 - a) To consider a request from Boroughbridge Youth Council to replace the current youth shelter on Back Lane Car Park with a new one** – It was **RESOLVED** to write to Boroughbridge Youth Council outlining reasons for the Town Council’s objection to a youth shelter on the car park - proposed by Cllr. Windass and seconded by Cllr. Wilkinson
Action: Clerk
 - b) To receive information about events and venues to celebrate National Customer Services Week** - Noted
 - c) To receive an update on the proposed plans for the Kirby Hill Motorway Services and agree a response by the Council** – It was **RESOLVED** to write a letter expressing Boroughbridge Town Council’s objections to the proposed plans for the Kirby Hill Motorway Services – proposed by Cllr. Craggs and seconded by Cllr. Wilkinson with six councillors voting in favour and one objection
Action: Clerk
 - d) To receive information from Harrogate Borough Council about the proposed changes to discretionary scheme enhancements** - Noted

Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered

 - e) To receive information from Harrogate Borough Council re: Consultation for Planning Future of Villages and Market Towns and to submit any comments** – It was **RESOLVED** to write to Harrogate Borough Council informing them of Boroughbridge Town Council’s wishes for land (B11) not to go for housing unless land elsewhere is released for industrial units – proposed by Cllr. Wilkinson and seconded by Cllr. Winder. Cllr. Windass abstained. It was also proposed that the extension to the conservation area should include the Sports Ground, the Playing Fields and the Primary School area along with the old railway works on Milby Cuts – proposed by Cllr. Wilkinson and seconded by Cllr. Young
Action: Clerk
 - f) To receive a questionnaire from Harrogate Borough Council re: Budget 2011/2012 and agree which Councillor will complete the form** – It was **AGREED** that Cllr. Wilkinson would complete the questionnaire
Action: JW
 - g) To receive information from the Society of Local Council Clerks re: Branch Training Day on Thursday 18 November at The Riley Smith Hall, Tadcaster** – It was **RESOLVED** to allow the Clerk to attend the training day at the cost of £20 + travel expenses – proposed by Cllr. Young and seconded by Cllr. Wilkinson
Action: Clerk
 - h) To agree a location for the Turner Trail Interpretation Panel** – It was **RESOLVED** to site the Turner Trail freestanding interpretation board to the left of the donated Turner bench in Hall Square – proposed by Cllr. Young and seconded by Cllr. Wilkinson
Action: Clerk
 - i) To receive notification of the Group 2 Parish Consultation Meeting, Arkendale Community**

Hall, Arkendale on Monday 11 October 2010 and to identify which Councillor will attend – Cllr.

Wilkinson agreed to attend this meeting

8 Finance

a) To receive the financial statement for September 2010 – Appendix 1 – Noted and approved subject to audit – proposed by Cllr. Young and seconded by Cllr. Wilkinson

b) To agree invoices/salaries to be paid – Appendix 1 – Noted and agreed – proposed by Cllr. Young and seconded by Cllr. Wilkinson

c) To agree the Parish Precept for 2011 / 2012 – It was **RESOLVED** that the Parish Precept for 2011/2012 should remain at £32,000, the same as the current year – proposed by Cllr. Wilkinson and seconded by Cllr. Young

9 Working Groups and Committees

a) Planning Committee Report - to approve the Minutes of the Meeting held on 21 September and report on the meeting held on 5 October 2010 - It was **RESOLVED** to accept the Minutes of the Meeting held on Tuesday 21 September 2010 as an accurate record of the decisions taken – proposed by Cllr. Walker and seconded by Cllr. Winder. Cllr. Wilkinson reported on the meeting held earlier that evening

b) Website Working Group to include a report on the Meeting held on 28 September – The Clerk reported that the revamping of the town website by NetConstruct would begin on 12 October 2010 and that meetings of the Website Working Group would now be held every three months

Action: *NetConstruct*

c) Cemetery Committee Report to include what action can be taken about lorries and buses parking outside Boroughbridge Cemetery - It was **RESOLVED** to grant the request for the installation of a small plaque (20 x 10cms) on an existing gravestone at Aldborough Cemetery – proposed by Cllr. Young and seconded by Cllr. Winder. It was also **RESOLVED** to approve the erection and wording on a memorial headstone in Aldborough Cemetery for a local family – proposed by Cllr. Wilkinson and seconded by Cllr. Smith. It was agreed that the concern about irresponsible parking outside Boroughbridge Cemetery would be raised by Councillor Wilkinson at the Group 2 Joint Parish Consultation Meeting on October 11th

Action: *Clerk; Cllr Wilkinson*

d) Mill Lane Report – The Clerk reported that the Army Foundation College would be carrying out a cleanup operation around the Mill Lane area on Saturday, 9 October 2010 from 12.30 to 4.30pm. The Clerk would contact Cllr. Fuller to see if he is willing to oversee the work

Action: *Clerk*

e) Public Open Spaces Report – The re-surfing of the Shared Space on Back Lane is due to begin in the next week or two. The Clerk confirmed that this area was still under warranty

f) Community Office Report – Nothing to report

g) Aldborough Gate Report – It was **RESOLVED** to contact the Chairman of the Aldborough Gate Project to ask for a progress report in time for the November Council Meeting – proposed by Cllr. Craggs and seconded by Cllr. Wilkinson

Action: *Clerk*

h) Yore Vision Report – Nothing to report

i) Schools Liaison, Youth and Recreation Ground Report – It was agreed to email Boroughbridge High School's Chair of Governors, with a list of correspondence that has not been acknowledged or responded to in recent months

Action: *Clerk*

j) TIP Report for August 2010 – Appendix 2 - The Clerk reported that there was still a vacancy for the position of TIP Manager, following the retirement of the current manager at the end of October 2010. It was **RESOLVED** that the Clerks would manage the Tourist Information Point but that they would not cover the hours of any absent volunteers – proposed by Cllr Craggs and seconded by Cllr Wilkinson

- **to approve a budget for the end-of-season outing for the TIP volunteers** – It was **RESOLVED** to approve a budget of £15 per head for the end-of-season outing for the TIP volunteers – proposed by Cllr. Wilkinson and seconded by Cllr. Winder

- **to agree to the retirement gift for the TIP Managers** – at the request of the current manager of the TIP, it was **RESOLVED** to purchase a garden bench and plaque as a retirement present – proposed by Cllr. Wilkinson and seconded by Cllr. Smith

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future

- Cllr. Craggs reported that the John Brear memorial plaque had now been cleaned of graffiti
- Cllr. Young raised the issue of hedging blocking the pathway on Springfield Drive. Cllr. Windass agreed to look into this matter
- Cllr. Winder raised his concern about the large concrete planter and A Board outside The Crown Hotel obstructing the vision of car drivers and it was agreed to check whether the Hotel was the owner of the whole of the forecourt area

10 To confirm that the date of the next Meeting of Boroughbridge Town Council is TUESDAY 2 NOVEMBER 2010 at 6.30pm in 1 Hall Square, Boroughbridge

The Meeting closed at 8.23pm

Signed: ----- (Chairman)

Dated: -----