

**BOROUGHBRIDGE TOWN COUNCIL**  
**MINUTES OF THE MEETING HELD ON TUESDAY 11 JANUARY 2011**  
**IN 1 HALL SQUARE, BOROUGHBRIDGE**

**PRESENT** G Craggs (Chairman), F Cooper, K Fuller, I Maltby, N Smith, E Vose, B Walker, J Wilkinson, R Windass, M Winder, R Young, County Cllr J Watson, District Cllr A Alton, H Nellis (Clerk), A Merry (Assistant Clerk), two Councillors from Roecliffe Parish Council, five representatives from Reed Boardall, Keith Trott, Chairman of the Chamber of Trade (arrived 7.03pm) and P.C.Neil Waite (arrived 7.06pm)

**The Meeting opened at 6.25pm**

**1 To accept apologies for absence - None**

**2 Declarations of interest in items on the Agenda - None**

**3 Approval of the Minutes of the Meeting held on 7 December 2010 -** It was **RESOLVED** that the Minutes be signed as an accurate record of the Meeting held – proposed by Cllr. Young and seconded by Cllr. Winder

**4 Public Questions or Statements - Presentation by representatives from Reed Boardall on the proposed cold storage Development on Roecliffe Lane –** The representatives from Reed Boardall presented their proposed plans for an additional cold storage unit on Roecliffe Lane to the members of the Council after which questions were invited. They also informed the Council that a similar presentation had been arranged for the general public on Saturday 15 January 2011 at Coronation Hall between the hours of 10am and 4pm

The representatives from Reed Boardall and Roecliffe Parish Council left the meeting at 7.05pm

**5 Matters arising from the Minutes of the Meeting held on 7 December 2010**

**a) To consider a request from Boroughbridge High School for a financial contribution towards the installation of a new footpath leading to the Leisure Centre (Items 4a and 10) –** The request was not considered because no further information was available from the High School

**6 To discuss the proposed closure of the Resource Centre in Boroughbridge –** C.Cllr Watson reported on North Yorkshire County Council's proposed plans for Boroughbridge Library – **Appendix 1.** A Library Steering Committee, made up of members from the Town Council, Boroughbridge Community Care, Boroughbridge Chamber of Trade, Yore Vision and North Yorkshire County Council will meet on Wednesday 12<sup>th</sup> January 2011 to discuss a way forward in this matter

**Action: Library Steering Committee**

**7 To consider the proposed change of date of Boroughbridge Freedom Parade 2011 –** It was **RESOLVED** to agree to change the date of Boroughbridge Freedom Parade to Friday 13 May 2011 as requested by 9 Regiment, Dishforth – proposed by Cllr Wilkinson and seconded by Cllr Cooper. Cllrs Craggs, Vose and Young offered to attend the preliminary planning meeting to be held on Monday 24 January 2011 with Cllrs Fuller and Wilkinson attending if available

**Action: CG / EV / RY / KF / JW**

P.C. Waite had nothing to report and left the meeting at 7.14pm

D.Cllr Alton left the meeting at 7.24pm

Keith Trott left the meeting at 7.30pm

C.Cllr Watson left the meeting at 7.35pm

Cllr Young left the meeting at 7.40pm

**8 To consider nominations for Mayor and Deputy Mayor for 2011/2012 for discussion at the next full Council Meeting on 1 February 2011 - Noted**

**9 To agree the date of the Annual General Meeting 2011** – It was **AGREED** to hold the Annual General Meeting and Mayor Making on Tuesday 17 May 2011 at 6.30pm in 1 Hall Square

**10 To agree the date of the Annual Assembly 2011** – It was **AGREED** to hold the Annual Assembly on Tuesday 19 April 2011 at 6.30pm

Cllr Windass informed the Council that Harrogate Borough Council had agreed to hand over the running of Back Lane Car Park and the public toilets to Boroughbridge Town Council.

Cllr Windass left the meeting at 7.56pm

**11 To respond to a request from Cross Channel Connections Ltd to hold a continental market in Boroughbridge in 2011** – It was **RESOLVED** to accept this request in principle whilst awaiting further details – proposed by Cllr Wilkinson and seconded by Cllr Cooper

**Action: Clerk**

**12 To consider Highways North Yorkshire's suggestions for deterring HGV parking outside Boroughbridge Cemetery** – The Clerk was asked to write to Highways North Yorkshire requesting that the existing 90 minute traffic restrictions should be applied outside the entrance to Boroughbridge Cemetery – proposed by Cllr Wilkinson and seconded by Cllr Winder

**Action: Clerk**

**13 To receive a progress report from NYCC on the Minerals and Waste Development Framework - Noted**

**14 Correspondence**

**a) To receive a letter of complaint from a local resident re dog-fouling in the Town** – The Clerk informed members of the Council that this matter was now being dealt with by the Harrogate Dog Control Officer

*Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered*

**b) To receive confirmation from Highways North Yorkshire that there is a footpath in front of the Crown Hotel forecourt which is maintainable by Highways at public expense** – The Clerk was requested to contact the manager of the Crown Hotel and ask him to move the A-board and flower tub from the public footpath so that drivers had un-obscured vision when exiting Fishergate

**Action: Clerk**

**c) To receive information from Harrogate Borough Council re: Improving Communications** – Noted

**d) To remind all Councillors of an open invitation to a coffee morning at Boroughbridge High School on Thursday 13 January 2011 at 10.00am and to confirm who will attend** – Cllrs. Craggs, Cooper, Smith, Vose and Young agreed to attend the coffee morning at Boroughbridge High School

**Action: GC / FC / NS / EV / RY**

## 15 Finance

- a) **To receive the financial statement for December 2010 – Appendix 2** – Noted and approved subject to audit – proposed by Cllr Walker and seconded by Cllr Wilkinson
- b) **To agree invoices/salaries to be paid – Appendix 2** – Noted and agreed – proposed by Cllr Walker and seconded by Cllr Wilkinson

## 16 Working Groups and Committees

- a) **Schools Liaison, Youth and Recreation Ground** – Cllr Vose reported that the next Governors meeting is to be held on Wednesday 26 January 2011 with the focus being on closer links with the local community
- b) **Website Working Group** – The Clerk reported that the new format for the Community Website was now up and running
- c) **Cemetery Committee** – Cllr Cooper reported that there was money available for the Memorial Garden in Boroughbridge Cemetery and confirmed that the next meeting of the Burial Board, made up of all councillors, is on Tuesday 25 January at 6.30pm
- d) **Mill Lane** – Nothing to report
- e) **Public Open Spaces** – The Clerk reported that the resurfacing of the Shared Space on Back Lane had not yet been started due to the inclement weather
- f) **Community Office** – Nothing to report
- g) **Aldborough Gate** – Nothing to report
- h) **Yore Vision** – Nothing to report
- i) **TIP Report for December 2010** – Nothing to report
- j) **Planning Committee - to approve the Minutes of the Meetings held on 7 and 21 December 2010** – It was **RESOLVED** to approve the minutes of the meetings held on 7 and 21 December 2010 – proposed by Cllr Wilkinson and seconded by Cllr Fuller

*Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future*

- Cllr Fuller confirmed the date for the Aldborough and Boroughbridge Show as Sunday 24 July 2011 and reported that the show's committee had requested support from Boroughbridge Town Council to publicise the event
- Cllr Wilkinson thanked the Mayor, Cllr Craggs, for his excellent contribution at the RAMS meeting held at the Crown Hotel on Monday 10 January 2011 concerning the latest proposed Motorway Services at Kirby Hill
- Cllr Winder raised the matter of the right of way access to Valuation Lane, Boroughbridge. It was **AGREED** to write to John Boddy's Timber to ask for their comments – proposed by Cllr Wilkinson and seconded by Cllr Fuller

- 17 **To confirm that the date of the next Meeting of Boroughbridge Town Council is TUESDAY 1 FEBRUARY 2011 at 6.30pm in 1 Hall Square, Boroughbridge**

**The Meeting closed at 8.40pm**

Signed: ----- (Chairman)

Dated: -----

