

**BOROUGHBRIDGE TOWN COUNCIL
MINUTES OF THE MEETING HELD ON
TUESDAY 1 FEBRUARY 2011
IN 1 HALL SQUARE, BOROUGHBRIDGE**

PRESENT G Craggs (Chairman), F Cooper, K Fuller, E Vose, B Walker, J Wilkinson, R Windass (arrived 6.35pm), M Winder, R Young, H Nellis (Clerk), A Merry (Assistant Clerk) and Harry Postance, Manager, Leonard Cheshire Disability Shop, Boroughbridge

The Meeting opened at 6.30pm

1 To accept apologies for absence – Cllrs. I Maltby, N Smith, County Cllr J Watson, District Cllr A Alton

2 Declarations of interest in items on the Agenda - None

3 Approval of the Minutes of the Meeting held on 11 January 2011 - It was **RESOLVED** that the Minutes be signed as an accurate record of the Meeting held – proposed by Cllr. Young and seconded by Cllr. Vose

4 Public Questions or Statements – Harry Postance, Manager, Leonard Cheshire Disability Shop, Boroughbridge, addressed the Town Council to put forward suggestions for the future management of Boroughbridge Library by local volunteers if North Yorkshire County Council decides that it must close

Harry Postance left the meeting at **6.35pm**

5 Matters arising from the Minutes of the Meeting held on 7 December 2010

a) To accept nominations for Mayor and Deputy Mayor for 2011/2012 – Cllr Cooper proposed and Cllr Young seconded Cllr Craggs as Mayor for 2011/12. All Cllrs voted in favour. Cllr Craggs thanked everyone and proposed Cllr Cooper as Deputy Mayor. This was seconded by Cllr Winder with all Councillors voting in favour

6 To receive notice of the termination of contract of the Assistant Town Clerk – Notice of the termination of contract of the Assistant Town Clerk was accepted with genuine regret. The Mayor, Cllr Craggs, expressed his thanks to the Assistant Clerk. It was agreed to advertise the post on the Community Website, in the town notice boards and in the local paper with the terms and conditions of employment remaining the same as at present

Action: Clerk

7 To identify a possible community-based project with which Boroughbridge Primary School could be involved – Councillors were asked to give this matter some thought and report back with ideas at the March Council meeting. It was also agreed to ask the pupils at the School for their ideas

Action: All Councillors

8 To agree a date for Discover Boroughbridge Day 2011 – It was agreed to hold the annual Discover Boroughbridge Day event on Saturday 11 June 2011 on the Shared Space at Back Lane Car Park

9 To receive an update on the arrangements for this year's Freedom Parade – Cllr Fuller reported on the initial planning meeting held on Monday 24 January 2011 and informed the Town Council that the choice of meeting place for the official dignitaries was still undecided. Boroughbridge Town Council will be hosting some kind of refreshments for the local community on the day

10 Correspondence

Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered

a) **To receive the agenda for the AGM and Meeting of the Boroughbridge and Aldborough Show to be held on 16 February 2011 at 7.30pm in the Crown Hotel, Rocliffe** – Cllrs Fuller and Maltby were given the agenda and the Minutes from the the previous AGM held on 23 February 2010

Action: KF / IM

b) **To receive a letter from a local resident re: the problems of parking along Valuation Lane** – It was **RESOLVED** to contact the Rights of Way Officer at North Yorkshire County Council asking him to investigate this matter and to invite him to the March Council meeting to report his findings – proposed by Cllr Craggs and seconded by Cllr Young

Action: Clerk

11 Finance

a) **To receive the financial statement for January 2011 – Appendix 1** – Noted and approved subject to audit – proposed by Cllr Windass and seconded by Cllr Cooper

b) **To agree invoices/salaries to be paid – Appendix 1** – Noted and agreed – proposed by Cllr Windass and seconded by Cllr Cooper

c) **To receive a request for funding from Ripon and District Citizens Advice Bureau** – It was **RESOLVED** to decline the request for funding from Ripon and District Citizens Advice Bureau in line with the Town Council's policy but to reiterate the offer of the free use of the Community Office should they so wish– proposed by Cllr Wilkinson and seconded by Cllr Windass

Action: Clerk

d) **To receive a request from Northern Air Ambulance for a financial donation** – The request was not granted, in line with Council policy, and because this Charity is located outside the County of North Yorkshire

12 Working Groups and Committees

a) **Planning Committee: to consider the following planning applications:**

6.64.713.PDUCO – Erection of 1metre high boundary fence – 2 Lodge Yard, Main Street, Minskip, YO51 9JL – B – *The Town Council objects on the planning grounds that it is an inappropriate development not in keeping with the local environment*

6.64.649.B.LB – Listed building application for the erection of single storey rear extension and pitched roof over existing garage/store – Redworth House, 16 New Row, Boroughbridge, York, North Yorkshire YO51 9AX - A – *The Town Council has no objections*

b) **Schools Liaison, Youth and Recreation Ground** – Cllr Vose reported on the initiatives being undertaken by the Boroughbridge High School Governors' Community Group. There will be a further 'coffee morning' on Friday 25 March 2011 at 11.00am, to which all councillors are invited. Cllr Vose also informed the Council that the first of the High School's monthly newsletters had been published in the local paper as well as uploaded on to the Community Website and that the school governors had expressed an interest in lending their support and help should Boroughbridge Library close

c) **Website Working Group** – Nothing to report

d) **Cemeteries to include a report on the Meeting held earlier that evening** – This meeting was held prior to the full Council Meeting and the majority of Councillors attended. Minutes of the meeting are to follow

Action: Burial Clerk

e) **Mill Lane** – Nothing to report

f) **Public Open Spaces** – The Clerk reported that repairs to the Shared Open Space are due to be carried out on Thursday 3 February 2011

g) **Community Office** – Cllr Craggs reported on the Meeting of the Council's Library Steering Group held on Wednesday 12 January 2011 and informed Members of the Council

that they were still waiting to receive answers from North Yorkshire County Council to the financial questions raised at that meeting. The Clerk was asked to chase up this matter with NYCC and County Councillor Watson

Action: Clerk

h) Aldborough Gate – Nothing to report

i) Yore Vision – It was **AGREED** to write to Genevieve Gillies to ask for a list of people who constitute the Yore Vision Management Committee – proposed by Cllr Cooper and seconded by Cllr Wilkinson

Action: Clerk

j) TIP Report for January 2011 – The Clerk informed the Council that the Tourist Information Point received forty-two visitors this month and that one more volunteer was needed to complete the rota for the coming season

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future

- Cllr Young raised the issue of anti-social behaviour in and around Springfield Close and Ladywell Road after pub closing times. District Cllr Windass agreed to speak to HBC's Housing Department but pointed out that this was a police matter
- Cllr Winder raised the concern about people exercising their dogs on the Recreation Ground

13 To confirm that the date of the next Meeting of Boroughbridge Town Council is TUESDAY 1 MARCH 2011 at 6.30pm in 1 Hall Square, Boroughbridge

The Meeting closed at 7.58pm

Signed: ----- (Chairman)

Dated: -----