

## **BOROUGHBRIDGE TOWN COUNCIL**

### **MINUTES OF THE MEETING HELD ON TUESDAY 1 APRIL 2008** **IN 1 HALL SQUARE, BOROUGHBRIDGE**

**PRESENT:** Cllrs R Windass (Chair), F Cooper, G Craggs, I Hick, E Vose, B Walker, R Young  
J Wilkinson, M Winder, County Cllr J Watson, H Nellis (Town Clerk), A Palmer (Assistant Clerk), a local  
resident thinking of standing for election in May

**The meeting opened at 6.31pm**

**1 TO ACCEPT APOLOGIES FOR ABSENCE:** District Cllr P Phillips, Cllrs R Doyle and H Treharne

**2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA** - None

**3 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 4 MARCH 2008**

- Proposed by Cllr Cooper and seconded by Cllr Craggs as an accurate record of the meeting held on 4 March  
2008

**4 PUBLIC QUESTIONS OR STATEMENTS** - None

**5 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 4 MARCH 2008**

**a) To approve the wording of the John Brear Memorial plaque following Cllr. Young's meeting with Mrs  
Brear – Item 8 (4.3.08 )** Cllr Young read out the chosen wording for the John Brear Memorial Plaque and all  
councillors present voted in favour. The Clerk will look into the purchase of the plaque

Clerk

**b) To report progress on the election calendar for Town Mayor for 2008/09 - Item 5b(4.3.08) -Appendix 1**  
– The Clerk informed the councillors of the plans so far for the Mayor Making Ceremony on 15 May 2008

**c) Report on the Boroughbridge Service Centre Transportation Strategy, stakeholder workshop held on  
13 March 2008 in the Village Hall, Minskip and attended by Cllrs Wilkinson and Hick – Item 7d(4.3.08)**  
– Cllr Hick's report had been emailed to all councillors prior to the Council Meeting and it was agreed to send  
the report, together with any completed survey forms, to HBC

Clerk

**6 FEEDBACK ON BOROUGHBRIDGE TOWN COUNCIL EVALUATION QUESTIONNAIRE**

– Cllr Craggs proposed that discussion of this item, and consequent actions to be taken, be deferred until after  
the May elections. Cllr Cooper seconded the motion

**7 CORRESPONDENCE**

**a) Further letter of complaint re: litter on car park outside Bridge House from resident on Mill Lane**

– Cllr Craggs proposed that the Clerk inform Hacs of the litter problem much of which it was felt was deposited  
there by the construction workers of the Lancaster Court site. Hacs would be asked to remove the rubbish or  
reimburse the Council for having it removed

Clerk

**b) Confirmation from HBC of allocation of Lottery money and Commuted Sums to Recreation Ground  
as requested under Item 7e(4.3.08)** – The Assistant Clerk had received an email reply from Jenni Harrop,  
HBC, stating that none of the allocated monies would be spent on the consultation process. Cllr Craggs raised  
concern about the fact that this project was slipping out of Boroughbridge's hands and proposed that the Town  
Council invite Jenni Harrop to come and discuss the plans for the Recreation Ground at a meeting to be held on  
22 April 2008. This was seconded by Cllr Wilkinson in agreement with all the other councillors present. Cllr  
Windass agreed to contact Jenni Harrop accordingly

RW

**c) Confirmation from YLCA of appropriate wording for signage to entrance of Tutt Woodland as  
requested under Item 5a(4.3.08)** – After some discussion it was agreed by all councillors present that the  
wording for the signage to the entrance to the Tutt Woodland should be similar to the one on Back Lane car  
park and the Clerk is to contact HBC to enquire whether they already have an appropriate generic sign

Clerk

<p><b>d) “Arts in Your Village” event – Saturday 12 April 2008 at The Old Courthouse, Thirsk – for information</b> – This was noted by all councillors present</p>	
<p>Any correspondence received between the date of posting of the Agenda and the date of the Meeting was also considered</p>	
<p><b>e) Letter from the burial clerk re: speeding traffic through Minskip</b> – As this is on the agenda for The Boroughbridge Service Centre Transportation Strategy, Cllr Hick proposed that the Clerk send the letter to the Highways Department and enquire, once again, into the feasibility of having flashing speed signs, possibly mobile, as seen in some surrounding villages. This was seconded by Cllr Windass. The Clerk to reply to the resident accordingly</p>	Clerk
<p><b>f) Letter of complaint from a local resident re: speeding on the Wetherby Road, litter and dog fouling</b></p>	
<p>- These issues are already being addressed through ongoing actions instigated from previous council meetings</p>	
<p><b>g) The Annual Assembly Meeting</b> – The Clerk reminded the councillors of the Annual Assembly Meeting to be held on Tuesday 8 April 2008 at 7pm at the Council Offices</p>	
<p><b>8 FINANCE</b></p>	
<p><b>a) Bank Balances – Appendix 2</b> Cllr Hick, as Head of the Finance Group, presented Cllrs with a resume of income &amp; expenditure for 2007/08 and the projected Budget for 2008/2009. Cllr Windass proposed a vote of thanks for Cllr Hick for all his hard work and commitment to the Financial Working Group and his astute management of the Council’s finances during his many years of service. This was seconded by Cllr Wilkinson</p>	
<p><b>b) Invoices/salaries to be paid</b> – Cllr Craggs proposed paying invoices/salaries subject to audit and this was seconded by Cllr Young. Cllr Young proposed accepting the estimate of £112.00 for repairs to the storage building at Boroughbridge Cemetery. This was seconded by Cllr Craggs</p>	Clerk
<p><b>10 COMMITTEES/PROJECTS REPORTS</b></p>	
<p><b>a) Schools and Youth Liaison Report</b> – Cllr Hick proposed that the Clerk write to HBC registering the Town Council’s concerns about the declining state of repair of the Leisure Centre at Boroughbridge High School and its facilities. This was seconded by Cllr Cooper</p>	Clerk
<p><b>b) Tutt Woodland Report</b> – Nothing to report</p>	
<p><b>c) Mill Lane Report</b> – Nothing to report</p>	
<p><b>d) Community Office Report</b> – Nothing to report</p>	
<p><b>e) Hall Square Report</b> – Cllr Craggs reported that there were a few more exhibits in the Buttermarket</p>	
<p><b>f) Car Park and Picnic Area Report</b> – Nothing to report</p>	
<p><b>g) Public relations report to include which press release/s for this month</b> – No further businesses had been enlisted by councillors for advertising on the Community Website. No press release was identified for this month</p>	
<p><b>h) St James Square Report</b> – Nothing to report</p>	
<p><b>i) Yore Vision Report</b> – Since Cllr Craggs felt that the Town Council does not appear to be kept informed re developments by Yore Vision, he proposed that the Clerk write to the Chairman of Yore Vision regarding this lack of communication. This was seconded by Cllr Wilkinson. It was disappointing to discover that only 3 councillors and the clerk had registered an interest initially in joining Yore Vision. Cllr Hick stressed to councillors the importance of attending the next Yore Vision AGM and the importance of attending future meetings in order to ensure Council representation and participation in future developments This was seconded by Cllr Cooper.</p>	Clerk
<p><b>j) TIP Report for February and March 2008 – Appendix 2</b> – The reports were noted</p>	
<p><b>k) Planning Committee Meeting – to approve minutes of the meetings held on 18 March 2008 and to report on the meeting of 1 April 2008</b> – Cllr Wilkinson reported on the meeting of 1 April 2008 stating that the Town Council had declared an interest on 1 Hall Square. Approval of the Minutes of 18 March 2008 were proposed by Cllr Wilkinson and seconded by Cllr Craggs.</p>	
<p><b>l) Cemetery Committee Report to include approval of repairs to stone storage building in Boroughbridge Cemetery at a total cost of £112.00</b> – Dealt with under <b>Item 8b</b>. Following Cllr Walker’s review of the risk assessments for both cemeteries, it was noted that repair was needed to the coping stone on the Lych Gate at Aldborough Cemetery and the Clerk was asked to initiate the necessary repair</p>	Clerk
<p><b>m) Aldborough Gate Report</b> – Cllr Craggs proposed that the Clerk write to Douglas Grubb,</p>	

Chairperson for Boroughbridge Community Association asking for a written update on progress re developments at Aldborough Gate. This was seconded by Cllr Cooper

Clerk

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be taken to be unlawful if challenged in the future

- Cllr Windass proposed a vote of thanks to Cllr Hick for all his achievements and valuable input into the running of the Town Council over many years. Cllr Hick presented Cllrs with a list of the Council's achievements during the past 10 years – appendix 3
- Cllr Vose emphasised the need to realise some positive action following the results from the BBTC survey
- Cllr Wilkinson suggested that the Town Council should issue, as a press release, a list of what the Council has achieved over the years
- Cllr Vose put in another request for the Aldborough lanterns heads to be erected
- Cllr Craggs flagged up the need for a police presence around the town between 10 and 11 at night
- Cllr Walker asked for the Council's approval for Boroughbridge Lions to use the Fountain Apron on Saturday morning of 19 April 2008 for selling tickets for the Duck Race, a joint venture between Boroughbridge and Ripon Lions. This was proposed by Cllr Wilkinson and seconded by Cllr Windass

Clerk

**11 TO CONFIRM THAT THE DATE OF THE NEXT MEETING OF BOROUGHBRIDGE TOWN COUNCIL WILL BE TUESDAY 6 MAY 2008 AT 6.30PM IN 1 HALL SQUARE, BOROUGHBRIDGE**

**The Meeting closed at 7.37pm**

**SIGNED.....**  
**CHAIRMAN**

**DATED.....**





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