

**BOROUGHBRIDGE TOWN COUNCIL  
MINUTES OF THE MEETING HELD ON  
TUESDAY 6 SEPTEMBER 2011  
IN 1 HALL SQUARE, BOROUGHBRIDGE**

**PRESENT** Cllrs. G Craggs (Chairman), F Cooper, L Vose, B Walker, R Windass, M Winder, R Young, H Nellis (Clerk), J Leith (Assistant Clerk), Anne Fletcher (Aldborough, Boroughbridge and Dunsforth W.I.), P.C.Neil Waite & P.C.S.O.Nicki Smith (arrived at 6.35pm) and County Cllr J Watson

**The Meeting opened at 6.30 pm**

- 1 To accept apologies for absence** – Cllrs I Maltby, J Wilkinson, K Fuller and District Cllr A Alton
- 2 Declarations of interest in items on the Agenda** – None
- 3 Approval of the Minutes of the Meeting held on 2 August 2011-** It was **RESOLVED** that the Minutes be signed as an accurate record of the Meeting held on 2 August 2011; proposed by Cllr Young and seconded by Cllr Cooper
- 4 Public Questions or Statements – To discuss further the problem of HGVs parking in lay-bys on Wetherby Road in response to correspondence received from Aldborough, Boroughbridge and Dunsforth W.I. and Highways North Yorkshire** – It was noted after a discussion with members of the Council and other representatives that there is no immediate solution to this problem since, under current legislation, parking, even for Heavy Goods Vehicles, is legal in the lay-by if no obstruction is caused
- 5 Matters arising from the Minutes of the Meeting held on 2 August 2011**
  - a) **To receive a summary from Cllr Fuller of the main points of the Big Society Seminar held in Thirsk in May** – In the absence of Councillor Fuller no summary was available

P.C.Waite, P.C.S.O. Smith and Anne Fletcher left the Meeting at 6.55pm

**6 Correspondence**

- a) **To receive notification from The Methodist Minister in Boroughbridge of a Scarecrow festival to be held in October and to consider whether the Council should take part** – It was **AGREED** to reconsider this when all councillors are present

**Action: Councillors**

- b) **To receive nominations from Boroughbridge Council for Harrogate & District Volunteering Oscars** – Nominations were made and the relevant documentation will be submitted **Action: Clerk**

**7 Finance**

- a) **To receive the financial statement for August 2011– Appendix 1** – Noted and approved subject to audit: proposed by Cllr Young and seconded by Cllr Walker
- b) **To agree invoices/salaries to be paid – Appendix 1** – Noted and agreed: proposed by Cllr Young and seconded by Cllr Walker
- c) **To receive an update on the Budget** – Noted and approved: proposed by Cllr Young and seconded by Cllr Walker
- d) **To receive the Annual Return documents from the external auditors and note any recommendations in the report** – No recommendations were made. At the request of the Chairman, it was decided to move into committee for discussion of possible financial considerations to do with the takeover of Back Lane Car park

**8 Working Groups and Committees** - Councillors moved out of Committee to consider the remaining Agenda items

- a) **Tutt Woodland** – Nothing to report
- b) **Planning Committee:** to approve the Minutes of the Meeting held on Tuesday 23 August 2011 – It was **RESOLVED** to sign the Minutes as an accurate record of the Meeting held on Tuesday 23 August 2011: proposed by Cllr Walker and seconded by Cllr Vose
- c) **TIP Report** for August 2011 – The Clerk reported that there had been 681 visitors during August and he would like to express his appreciation for the work carried out by the team of volunteers who run the Tourist Office
- d) **Schools Liaison and Youth** – Nothing to report
- e) **Website** – Nothing to report
- f) **Burial Board**
  - (i) **To confirm that the bench and trees have been ordered for Boroughbridge Cemetery** – Information noted
  - (ii) **an update on the situation re the storage shed in Boroughbridge Cemetery** – It was **AGREED**, with the approval of the Police, that the storage shed be cleared of furniture and rubbish, and a bolt and padlock be fitted, together with a notice forbidding unauthorised use of the building **Action: Clerk**
  - (iii) **the testing of headstones in Boroughbridge and Aldborough cemeteries** – It was **AGREED** that the headstones be tested and to appoint a grave digger answerable only to Boroughbridge Town Council. This will be put out to tender  
**Action: Clerk**
  - (iv) **moles in Aldborough Cemetery** – it was **RESOLVED** to ask the mole man to visit the Cemetery and report back to Boroughbridge Town Council with his findings: proposed by Cllr Windass and seconded by Cllr Cooper **Action: Clerk**
- g) **Public Open Spaces** to include a decision on a course of action re moles and dog fouling on the picnic area in Back Lane Car Park, Boroughbridge – It was **AGREED** to contact Harrogate Borough Council for its assistance with this on-going problem **Action: Clerk**

*Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future*

- Cllr Winder mentioned that hedges are now hanging over the pavement on Aldborough Road, Boroughbridge will be asked to report on these and submit an estimate for pruning to the Council **Action: Clerk**

**9 To confirm that the date of the next Meeting of Boroughbridge Town Council is TUESDAY 4 October 2011 at 6.30pm in 1 Hall Square, Boroughbridge**

**The Meeting closed at 7.54 pm**

Signed: ----- (Chairman)

Dated: -----