

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 6 JULY 2010 **IN HALL SQUARE, BOROUGHBRIDGE**

PRESENT Cllrs. G Craggs (Chairman), F Cooper, K Fuller, B Walker, M Winder, R Young, District Cllrs A Alton, R Windass, H Nellis (Clerk), A Merry (Assistant Clerk)

The Meeting opened at 6.30pm

- 1 To accept apologies for absence** – Cllrs N Smith, E Vose, J Wilkinson
- 2 Declarations of interest in items on the Agenda** - None
- 3 Approval of the Minutes of the Meeting held on 1 June 2010** – it was **RESOLVED** that the Minutes be signed as an accurate record of the Meeting held; proposed by Cllr Windass and seconded by Cllr Young
- 4 To ratify the appointment of the new Councillor for the Minskip Ward** – The Chairman gave feedback on the interviews held on Thursday 1 July, and it was **RESOLVED** that Mr Kenneth Fuller be appointed as councillor for the Minskip Ward; proposed by Cllr Craggs and seconded by Cllr Young. The Chairman welcomed Mr Fuller formally as the new Member of the Council
- 5 Public Questions or Statements** - None
- 6 Matters arising from the Minutes of the Meeting held on 1 June 2010** - None
- 7 To respond to HBC's consultation document on adoption of Section 27 of the Policing and Crime Act 2009; Licensing of Sexual Entertainment Venues** – The content of the consultation document was noted by councillors and no official response is to be submitted by the Council
- 8 To receive a request from Boroughbridge Allotment Society to have an impartial representative from the Council on its Committee** – It was **RESOLVED** that Cllr Young should act as impartial representative of the Council; proposed by Cllr Windass and seconded by Cllr Walker **Action: RY**
- 9 To receive an update from NYCC on its Minerals Core Strategy, details of further consultation with local councils and to note that any comments should be submitted by Friday 30 July 2010** – Councillors agreed that no further comment was necessary at this stage
- 10 Correspondence**
 - a) **To receive notification from YLCA of the Joint Annual Meeting to be held at Upper Poppleton Community Centre on Saturday 17 July 2010 at 2.00pm** – As the Council's representative, Cllr Craggs confirmed that he would be attending this Meeting **Action: GC**
 - b) **To receive notification that the next Meeting of the Safer Neighbourhood's Group will be on Tuesday 12 October at 7.30pm in Coronation Hall** – Councillor Craggs confirmed that he would attend this meeting and asked the Clerk to pass on the information to Cllr Wilkinson, as the Council's second representative of the Safer Safer Neighbourhood's Group **Action: Clerk: GC**
 - c) **To receive a complaint from a local re resident re overhanging willow trees at the bridge end of Mill Lane** – The Clerk was asked to contact the Council's grounds' maintenance contractors to have the branches cut back. **Action: Clerk**
It was **RESOLVED** that councillors should compile a list of locations in the Town where

branches from trees and shrubs are overhanging public footpaths and the Clerk will send the list to the local Highways office with a request that a letter be sent to the owners of the properties concerned: proposed by Cllr Cooper and seconded by Cllr Windass. Councillors agreed also to send the Clerk the location of potholes in roads so that Highways North Yorkshire can be informed. **Action: Councillors: Clerk**

- d) **To receive a request from 1st Kirby Hill Guide Group to hold a fundraising stall on the Fountain Apron on Saturday 10 July 2010** – the request was noted and supported
- e) **To receive information from Allerton Waste Recovery Park on proposed new facility to manage waste in York and North Yorkshire together with a request to contribute comments on all aspects of the proposals** – It was **RESOLVED** to accept an invitation received for a representative of the proposed development to come and address the Council at one of its future meetings, preferably at the next Meeting to be held on Tuesday 3 August 2010; proposed by Cllr Windass and seconded by Cllr Young
Action: Clerk
- f) **To receive a letter and petition from Harrogate District Friends of the Earth on improving local recycling and requesting the Town Council's endorsement** – the information was noted but it was **RESOLVED** that no action should be taken: proposed by Cllr Craggs and seconded by Cllr Cooper.

Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered

- g) **To receive a request from a resident of Kingfisher Reach for a fallen branch of a tree in the Tutt Woodland to be removed from her garden.** It was **RESOLVED** to ask the Council's grounds maintenance contractors to remove this branch. **Action: Clerk**
- h) **To receive notification from the The British Museum of a valuation of the treasure trove found at Aldborough Gate earlier this year.** The letter states that Yorkshire Museum Trust wishes to acquire the find and a valuation of £40 has been made which will be shared equally between the finder and the landowner if no objection is raised
- i) **To receive notification of the AGM of the Yorkshire Playing Fields Association to be held in York on 10 July 2010.** The Agenda and information was taken by Cllr Young, who hoped to represent Boroughbridge Town Council at this Meeting. **Action: RY**
- j) **To receive a request from Minskip Community Field Trust for the Council to pay Harrogate Borough Council the outstanding VAT amount due on the children's play equipment, or make a donation to the Community Field Trust to settle the shortfall in its funds.** It was **RESOLVED** to pay the outstanding VAT, which can then be claimed back by the Town Council: proposed by Cllr Cooper and seconded by Cllr Young
Action: Clerk

11 Finance

- a) **To receive the financial statement for June 2010** – received and noted, with no queries
- b) **To agree invoices/salaries to be paid** – It was **RESOLVED** that the invoices and salaries are correct, subject to audit, and should be paid: proposed by Cllr Young and seconded by Cllr Windass. **Action: Clerk**

12 Working Groups and Committees

- a) **Website Working Group** – nothing to report since there has been no meeting of the Working Group since the last Council Meeting
- b) **Cemetery Committee** to include a report of the Meetings held on 28 June and 5 July 2010. To consider a request from the Chairman of Langthorpe Parish Council for

parity in burial charges for residents of Langthorpe wishing to be buried in Boroughbridge Cemetery based on the criteria for the allocation of commuted sums to cemeteries – Cllr Cooper reported on the two meetings held and it was **RESOLVED** to arrange a meeting with the local undertakers in order to discuss matters related to the cemeteries in the Parish and address concerns raised at the Meetings of the Working Group. It was **RESOLVED** also that the scale of burial fees, for residents of Langthorpe wishing to be buried in Boroughbridge Cemetery, should be the same as that of Boroughbridge residents: proposed by Cllr Young and seconded by Cllr Winder. Cllr Cooper confirmed that there would be no increase in burial charges for 2010/2011

- c) **Mill Lane Report** – Having conducted an ad hoc survey of addresses in the Town, it is apparent that not every household has received a questionnaire asking for thoughts on the proposed development of the Mill Lane Site. It was **RESOLVED** therefore to withhold payment to Mailbox UK for the time being and consult with the Chairman of the Working Group before writing to the delivery company; proposed by Cllr Craggs and seconded by Cllr Young. **Action: Clerk**
- d) **Public Open Spaces.** To re-consider the wording of the parking sign to be fitted on the shared open space in Back Lane Car Park – It was **RESOLVED** to omit mention of specific months from the signage. **Action: Clerk**
- e) **Community Office Report** – Nothing to report
- f) **Aldborough Gate Report** - Nothing to report
- g) **Yore Vision Report** – The Chairman reminded Councillors that the Renaissance Market Town Delegated Fund still has £90,000 earmarked for projects in Boroughbridge and the cost of any identified project will have to be match-funded. Completed application forms need to be submitted by Yore Vision to Yorkshire Forward by 3 August 2010. It was **RESOLVED** that a meeting be arranged urgently with representatives from the Town Council, the Chamber of Trade and Yore Vision to consider the various projects that have been put forward during recent years and identify which should be earmarked for funding. Councillors Craggs, Cooper and Winder agreed to represent the Council in this initiative **Action: GC, FC, MW, Clerk**
- h) **Schools Liaison, Youth and Recreation Ground** – Nothing to report. Cllr Fuller confirmed that he would like to join this Working Group
- i) **TIP Report for May 2010**, to include notification from the Managers of the Tourist Point that they will be retiring at the end of the current tourist season – Councillors noted with regret that Mike and Gill Jones would be retiring this year and re-iterated their sincere appreciation for the consistent hard work, professionalism and loyalty shown by Mike and Gill during the past six years
- j) **Planning Committee Report** - to approve the Minutes of the Meetings held on 1 and 22 June 2010 – It was **RESOLVED** to sign the Minutes as an accurate record of the decisions taken: proposed by Cllr Cooper and seconded by Cllr Young. Cllr Craggs reported on the Meeting held earlier that evening

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future

- District Cllr Windass reported on Harrogate Borough Council’s consultation on Street Trading Licences and there were no views or objections from councillors
- Cllr Walker raised concern about the increasing number of vehicles parking on the footpath outside the Recreation Ground and councillors agreed that Harrogate Borough

Council should be asked to install appropriate signage along this stretch of road
- Cllr Young raised concern about vehicles parking on both sides of the road outside the
Primary School on York Road

**12 To confirm that the date of the next Meeting of Boroughbridge Town Council
is TUESDAY 3 AUGUST 2010 at 6.30pm in 1 Hall Square, Boroughbridge**

The Meeting closed at 7.57pm

Signed: _____ (Chairman)

Dated: _____