

**BOROUGHBRIDGE TOWN COUNCIL  
MINUTES OF THE MEETING HELD ON  
TUESDAY 6 DECEMBER 2011  
IN 1 HALL SQUARE, BOROUGHBRIDGE**

**PRESENT** Cllrs. G Craggs (Chairman), F Cooper, K Fuller, I Maltby, E Vose, N Smith, J Wilkinson, R Windass, M Winder, R Young, H Nellis (Clerk), J Leith (Assistant Clerk) Pam Howell, arrived at 6.55pm (Burial Clerk), Graham Archer (representing Yore Vision), Ivan Nicholson (Chairman of Aldborough Gate)

**The Meeting opened at 6.42 pm**

**1 To accept apologies for absence** - County Cllr J Watson, Cllr B Walker, District Cllr A Alton

**2 Declarations of interest in items on the Agenda-** Cllr Windass - **Item 7c**

**3 Approval of the Minutes of the Meeting held on 1 November 2011-** It was **RESOLVED** that the Minutes be signed as an accurate record of the Meeting held on 1 November 2011: proposed by Cllr Windass and seconded by Cllr Young

**4 Public Questions or Statements**

To receive an update on proposals from the Chairman of Aldborough Gate Association – Mr Nicholson reported that the Aldborough Gate Committee has now been re-organised is made up of 10 key members including 2 representatives from Boroughbridge Town Council. A change of name for the project is being considered and will be agreed in January 2012, at which time a re-launch of the project is planned, accompanied by publicity intended to increase its profile and public perception. The largest employer in the District has been approached to become involved in fund-raising for the project. It is also planned, through the Montgomery Partnership, to enlist the involvement of key organisations in the Town so that the Project becomes a Community project. Mr Nicholson asked Council Members if Boroughbridge Town Council would become involved in the fund-raising and it was **AGREED** that the planned celebrations for the Queen's Jubilee in June 2012, using the High School as a venue, would provide an ideal opportunity for this.

Mr Nicholson left the meeting at 7.05pm

**5 To decide whether to become part of the Lower Ure Strategic Partnership –**

Councillors felt that this item needed further consideration and it was **AGREED** to arrange a separate meeting to discuss the proposal and a decision be made in time for the next Meeting of the Council to be held on Tuesday 10 January 2012 **Action: Clerk**

Mr Archer left the meeting at 7.12pm

**6 Matters arising from the Minutes of the Meeting held on 1 November 2011**

To be dealt with under Item 10a below

**7 Correspondence**

a) **To receive notification from the Secretary of State that the decision on the planning appeal for Motorway Services Area at Kirby Hill has been deferred until at least 22 June 2012** – Information noted

b) **To receive a copy of a further letter from a local resident to Highways NY re Various Roads Order 2011 No 34 – restricted waiting** – This letter was noted and it was agreed

that no further action is necessary as Boroughbridge Town Council has received no similar complaints **Action: Clerk**

- c) **To receive notification that the statutory consultation period for the Allerton Waste Recovery Park (AWRP) has been extended by 21 days to 16 December 2011** – Information Noted
- d) **To receive a request from Minskip Community Field Trust for a letter of support from Boroughbridge Town Council to help bolster funding applications for a Multi Use Games Area in the village** – it was **RESOLVED** to ask for details of the planned games area before any letter of support could be considered: proposed by Cllr Wilkinson and seconded by Cllr Fuller **Action: Clerk**

*Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered*

- 8 **To agree Christmas opening times for the Council Office** – It was **RESOLVED** to adopt the same opening times for Boroughbridge Town Council during the Christmas period as Harrogate Borough Council and Ripon City Council. The Town Council office will, therefore, be closed on Monday 26<sup>th</sup> and Tuesday 27<sup>th</sup> December 2011 and Monday 2<sup>nd</sup> and Tuesday 3<sup>rd</sup> January 2012: proposed by Cllr Young and seconded by Cllr Cooper

#### 9 Finance

- a) **To receive the financial statement for November 2011 – Appendix 1** – Noted and approved subject to audit: proposed by Cllr Wilkinson and seconded by Cllr Windass
- b) **To agree invoices/salaries to be paid** – Appendix 1 – Noted and agreed: proposed by Cllr Wilkinson and seconded by Cllr Windass
- c) **To receive the internal auditor's report following the half-year audit** – Information received and it was noted that there are no recommendations listed
- d) **To receive a quotation for making and fixing new stocks on Aldborough Green** – It was **RESOLVED** to accept the quotation for making and fixing new stocks on Aldborough Green submitted by Richard Pratt: proposed by Cllr Wilkinson and seconded by Cllr Fuller **Action: Clerk**
- e) **To agree to the supply and fitting of an automatic closing device for the front door of 1 Hall Square** – It was **RESOLVED** to accept the quotation submitted by Barrie Wilkinson: proposed by Cllr Maltby and seconded by Cllr Winder **Action: Clerk**
- f) **To receive a request from South Cleveland Heart Fund for a £100 donation towards the purchase of a workstation for cardiac MRI at James Cook University Hospital** – It was **RESOLVED** to decline the request a) because it is not Council policy to make donations and b) because the hospital is outside the area of North Yorkshire: proposed by Cllr Fuller and seconded by Cllr Cooper
- g) **To set the Precept for 2012/13** – It was **RESOLVED** to increase the Precept by £1000 from £32000 to £33000 which equates to an increase of approximately 34p per Band D property: proposed by Cllr Wilkinson and seconded by Cllr Fuller **Action: Clerk**

#### 10 Working Groups and Committees

- a) **Burial Board** – to receive the Minutes of the Meeting of the Burial Board held on 15 November 2011 and ratify proposals – Appendix 2- It was **RESOLVED** to approve the Minutes of the meeting held on Tuesday 15 November 2011 and accept the proposals of both Richard Hill to be the official grave digger for Boroughbridge Town Council with effect from 1 January 2012 and for Abbots Memorial Company to undertake the work of testing the headstones in Boroughbridge Cemetery: proposed by Cllr Cooper and seconded by Cllr Vose **Action: Clerk**

The Burial Clerk left the meeting at 7.20pm

- b) **Public Open Spaces** – to include an interim report from the Council’s solicitors following receipt of the contract from HBC for the takeover of Back Lane Car Park – It was **AGREED** to hold a separate meeting with Boroughbridge Town Councillors and if possible; Wallace Sampson (Chief Executive at Harrogate Borough Council); Richard Cooper (Cabinet Member Planning, Transport & Economic Development); and District Cllr Anthony Alton (Deputy Leader – Finance & Resources) to discuss the terms of the contract received from Harrogate Borough Council to take over Back Lane Car Park  
**Action: Clerk**
- c) **Planning Committee** to include a report on the Meeting held prior to the Council Meeting Cllr Wilkinson reported on the Meeting. A letter will be sent objecting to the application by Wm Morrison Supermarkets Plc for preliminary consent for inclusion in the pharmaceutical list at Wetherby Road, Boroughbridge **Action: Clerk**
- d) **TIP Report** – Nothing to report
- e) **Schools Liaison and Youth** – Nothing to report
- f) **Website** – Nothing to report
- g) **Tutt Woodland** to include consideration of a quotation of £475 for the removal of ivy from the wall and the main trees in the Woodland – It was **RESOLVED** to accept the quotation of £475 for the removal of ivy from the wall and main trees in the the Woodland: proposed by Cllr Young and seconded by Cllr Winder **Action: Clerk**

*Councillors time to share issues and decide agenda items for next meeting.  
Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future*

- Cllr Walker gave his apologies for the next Town Council meeting on 10 January 2012
- Cllr Windass commented on the deterioration in the condition of the lights in the trees in St. James’s Square. The Clerk was asked to report the problem to Acorn Lighting Services and report back to Boroughbridge Town Council with their findings **Action: Clerk**

**11 To agree the date of the next Meeting of Boroughbridge Town Council** – It was agreed to hold the next Meeting on Tuesday 10 January at 6.30pm in 1 Hall Square

Councillor Windass gave his apologies for this Meeting and the following Meeting on Tuesday 7 February 2012

**The Meeting closed at 8.12 pm**

Signed: ----- (Chairman)

Dated: -----

