

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 1 JULY 2008 **IN 1 HALL SQUARE, BOROUGHBRIDGE**

PRESENT: Cllrs E Vose (Chair), S Fieldhouse, N Smith, B Walker, M Winder, J Wilkinson, R Young, H Nellis (Town Clerk) 6 residents representing the Minskip Village Trust

The meeting opened at 6.31pm

1 TO ACCEPT APOLOGIES FOR ABSENCE: District Cllrs A Alton, R Windass; Cllrs F Cooper, G Craggs, A Palmer (Assistant Clerk) Apologies sent by County Cllr J Watson for anticipated late arrival

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA – Cllr Vose – item 12j; Cllrs Vose, Smith and Wilkinson – item 15i – planning application on behalf of Minskip Village Trust

3 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 3 JUNE 2008

RESOLVED that the Minutes be accepted, and duly signed, as an accurate record of the meeting held on 3 July 2008 – proposed by Cllr Walker and seconded by Cllr Fieldhouse

4 PUBLIC QUESTIONS OR STATEMENTS The Chairman proposed moving item 15i (Minskip planning application) to this point in the meeting. Councillors had been issued with a copy of a letter of objection from a Minskip resident prior to the Meeting. James Drake spoke on behalf of the Minskip Village Trust and issued councillors with comprehensive written and graphic details in support of the planning application for a new village hall in the village and outlined the rationale behind the application, asking for Members of Boroughbridge Town Council to lend their support. **RESOLVED** that the Town Council support the planning application – proposed by Cllr Young and seconded by Cllr Walker. Cllrs Vose, Smith and Wilkinson abstained from the voting for the reason mentioned in item 2 of the Minutes

Item 6 on the Agenda was moved to this point in the Meeting

5 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 3 JUNE 2008

- a) Item 5b - report from the Council's Working Group on the future of the Mill Lane site – deferred to the August Meeting since the Working Group has not yet met
- b) Item 11 – report from District Councillor Windass on the C.A.P. Meeting of 11 June 2008 Cllr Vose reported in Cllr Windass' absence that Mike Collins would speak on behalf of the Joint Parish Councils and stated that the emphasis would be on the traffic congestion in the Town and the resulting probable negative impact on businesses in Boroughbridge. Cllr Vose urged fellow councillors to show their support by being present on 15 July at County Hall, Northallerton.
- c) Item 12e - County Councillor John Watson's response to Councillor Vose's comments on the Yore Vision article in the local newspaper on 23 May 2008. Councillors had been issued with a copy of the response prior to the Meeting; no comments or observations were made

6 TO RATIFY THE APPOINTMENT OF THE CO-OPTED COUNCILLOR FOR MINSKIP AND WELCOME FORMALLY Norman Halladay was asked to join the Meeting and was welcomed formally by the Chairman. **RESOLVED** that Mr Norman Halladay should be the Council's representative for the Minskip Ward – proposed by Cllr Fieldhouse and seconded by Cllr Winder

7 TO CONFIRM THE DATE AND VENUE OF THE CIVIC SERVICE 2008 The Chairman confirmed that the Civic Service would be held in St Andrew's Church, Aldborough, at 10.30am on Sunday 21 September

Agenda

Cllrs

<p>2008 and that refreshments would be served afterwards in the Village Hall, Aldborough. The Chairman urged all councillors to attend. Cllr Young sent his apologies</p>	<p>Cllrs Clerk</p>
<p><u>8 TO CONFIRM COUNCIL REPRESENTATION IN DISCUSSIONS WITH LOCAL PARISH COUNCILS RE THE HEARING ON THE PLANNING APPLICATION FOR THE WASTE TRANSFER SITE AT MILBY RESOLVED</u> under item 5b</p>	
<p><u>9 TO CONFIRM WHICH COUNCILLOR/S WILL REPRESENT BOROUGHBIDGE TOWN COUNCIL AT THE MEETING TO BE HELD ON MONDAY 7 JULY AT 2.00PM IN CORONATION HALL, LANGTHORPE RE THE RENEWED APPLICATION FOR MOTORWAY SERVICES AREA AT KIRBY HILL</u> It was RESOLVED that Councillor Wilkinson would represent the Council</p>	<p>JW</p>
<p><u>10 NYCC'S HIGHWAYS CAPITAL PROGRAMME 2008/09 – FOR INFORMATION AND COMMENT</u> Council Members had been issued with details prior to the Meeting and no comments or observations were forthcoming</p>	
<p><u>11 TO IDENTIFY TOWN COUNCIL REPRESENTATION ON YORE VISION PROJECTS - ST JAMES'S SQUARE AND PROPERTY IMPROVEMENT GRANT SCHEME - AS REQUESTED BY REBECCA MICALF, HBC</u> It was RESOLVED that Councillor Craggs would attend the next meeting re St James's Square and Councillor Wilkinson would be the Council's representative on Property Improvement Grant discussions</p>	<p>GC JW</p>
<p><u>12 CORRESPONDENCE</u></p> <p>a) To receive information on the Action for the Environment Group Meeting to be held on Tuesday 17 June 2008 in the Council Offices, Harrogate – included on the Agenda in error</p> <p>b) To receive information from HBC on the Standards Committee (England) Regulations 2008 which came into force on 8 May 2008, with particular reference to Regulation 8 – information received and noted</p> <p>c) To receive information from a local police volunteer on Crimestoppers and to identify any ideas or action plans that might lend support to local neighbourhood policing teams. The Clerk confirmed that advertising flyers were already on display in the Tourist Information Point and on noticeboards in the Town</p> <p>d) To receive information from HBC on the co-option of a parish representative to the Standards Sub-Committee (East Area Grouping) and submit a completed ballot form on behalf of Boroughbridge Town Council it was RESOLVED that the Clerk would send off the ballot form following the Meeting</p> <p>e) To receive information from 'a concerned resident' on the excessive amount of litter along the canal and riverside – The Clerk was asked to forward the letter to the appropriate Parish Council for action</p> <p>f) To receive information from HBC re Consultation Meetings with Parish Councils 2008/09 and confirm the date of the next Meeting and Boroughbridge Town Council representation – The Chairman confirmed that the meeting would take place on Wednesday 1 October at 7.00pm in Aldborough Village Hall. It was RESOLVED that Councillors Vose and Craggs will attend and consideration of questions to be submitted be included on the Agenda of the September Meeting of Boroughbridge Town Council</p> <p>g) To receive information on the Joint Annual Meeting of YLCA on Saturday 19 July 2008 at 2.00pm at Poppleton Road Community Centre, Upper Poppleton, York and identify any councillor who would like to attend – no councillor expressed an interest in attending this meeting</p> <p>h) To receive a request from a local resident, dated 9 June 2008, for information re plans for the Recreation Ground and confirm the response given – It was confirmed that the Assistant Clerk had contacted the resident and given a verbal explanation of developments so far together with sources of funding. Councillor Vose told Members that similar information had been included in the Mayor's Diary published in the local newspaper</p> <p>i) To receive an invitation from Denison Till, a York-based YTB professional services member, to attend the Army in Yorkshire Festival on Saturday 12 July at the Imphal Barracks, Fulford, from 11.00am – 5.00pm – the information was received and copies given to councillors who showed an interest in attending</p>	<p>Clerk</p> <p>Clerk</p> <p>Agenda</p>

<p>j) To consider a request from an Aldborough resident to hold a private birthday party on the Village Green from 11.00am to 2.00pm on Thursday 24 July 2008 – The Clerk confirmed that he had already spoken with the resident and outlined the implications re insurance cover. In principle it was RESOLVED that the Council had no objection in principle provided that written evidence could be given that the appropriate insurance was in place and that local residents had been consulted. However, The Clerk was asked to seek legal guidance from YLCA first and enquire about procedures from HBC when similar requests were made for functions on the Stray</p>	Clerk
<p>Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered The following correspondence was received subsequently</p>	
<p>k) To receive information from the Yorkshire Regional Flood Defence Committee re a Meeting to be held on Thursday 10 July at 10.15am in Rotherham Town Hall – The information was noted and no interest expressed</p>	
<p>l) A request from a resident of Marton cum Grafton to set up a cake and bric a brac stall on the Fountain Apron on 19 July, 16 July and 14 September 2008. The Council showed no objection but it was RESOLVED that permission should be given initially for the first date and confirmation of the other dates be ratified at the August Meeting of the Council in case similar requests were received in the meantime from residents of Boroughbridge</p>	Agenda
<p>m) Highways North Yorkshire – a request to clarify the wording of the proposed amendments to the parking restriction times in Boroughbridge. It was RESOLVED that confirmation be sent to Highways North Yorkshire that the new signs should include ‘excluding Bank Holidays’ and this should be applicable to the 90 minute and 15 minute waiting areas with no return within 2 hours in both of these areas</p>	Clerk
<p>n) To receive an invitation to the Queen’s Award for Voluntary Service Yorkshire and Humber Event to be held in Leeds on 15 July. The invitation was noted and apologies will be sent by the Clerk</p>	Clerk
<p>o) To receive an invitation from the Mayor of Skipton to the Action for Market Towns Convention to be staged on 1 and 2 October 2008. It was felt that the financial cost for attending was prohibitive</p>	
<p>County Councillor John Watson arrived at 7.20pm and, once again, gave his apologies</p>	
<p>County Councillor Watson reported the Council on three issues – i) the protest by 320 local residents to the Waste Transfer application earlier that day ii) the good news that the threat of erecting wind turbines around the Boroughbridge area had been averted and iii) developments re the Leisure Centre at Boroughbridge High School</p>	
<p>13 FINANCE</p>	
<p>a) To receive the financial statement for June 2008 - Appendix 1 – It was RESOLVED that the statement be accepted as an accurate record of the Council’s finances, subject to external audit – proposed by Councillor Young and seconded by Councillor Wilkinson</p>	
<p>b) To agree invoices and salaries to be paid - Appendix 1 It was RESOLVED that the salaries and invoices listed should be paid – proposed by Councillor Young and seconded by Councillor Wilkinson</p>	
<p><u>14 TO RECEIVE AND RATIFY RECOMMENDATIONS FROM THE FINANCE AND PERSONNEL WORKING GROUP FROM ITS MEETING HELD AT 6.00PM ON WEDNESDAY 25 JUNE 2008</u></p>	
<p>It was RESOLVED that the recommendations contained in the Minutes (Appendix 2) be accepted – proposed by Councillor Young and seconded by Councillor Wilkinson. The Clerk informed that Council that item 1, dealing with the procedure for handling Mayoral Invitations, would be added as point 17b to the Council’s current Standing Orders</p>	Clerk
<p><u>15 COMMITTEES/PROJECTS REPORTS</u></p>	
<p>a) Aldborough Gate Report Councillors had been issued with a detailed written report (Appendix 3), from the Chairman of Aldborough Gate, prior to the meeting and the Clerk confirmed that the Chairman would be present at the August Meeting of the Council in order to update Members on progress that had been made</p>	Agenda

<p>b) Tutt Woodland Report to include an update on clearance of rubbish and sign to be erected The Clerk confirmed that he had contacted a local firm to ask them to clear the rubbish and, following a meeting with the sign maker at the Tutt Woodland, the sign was now being re-designed</p> <p>c) Mill Lane Report – Nothing to report</p> <p>d) Community Office Report – Nothing to report</p> <p>e) Public relations report to include the minutes from the Minutes from the Website Group Meeting held on 23 June 2008 and to identify which press release/s for this month – The Clerk confirmed that no Minutes had yet been received but mentioned to Members that contributions were needed to the new Memories and Cookbook pages on the Website. Councillor Halladay agreed to join the Website Working Group and also submit a press release about the latest news on wind turbines</p> <p>f) St James’s Square, Hall Square, Car Park & Picnic Area and Roundabouts Report – to consider new title of ‘Public Open Spaces’ for the Working Group It was RESOLVED that ‘Public Open Spaces’ be the new title for the Working Group – proposed by Councillor Wilkinson and seconded by Councillor Halladay. Following a request by the Chairman, it was RESOLVED that further discussion of item 15f continue In Committee</p> <p>The remaining items on the Agenda were then discussed out of committee</p> <p>g) Yore Vision Report – Nothing to report</p> <p>h) TIP Report for May 2008-Appendix 4</p> <p>i) Planning Committee – to approve minutes of the meeting held on 18 June 2008 and report on the meeting held on 1 July 2008. To consider the following application referred to full Council Meeting following the planning meeting of 18 June 2008: 6.64.583.OUT for the erection of village hall, including car parking and vehicular access from Main Street with appearance, landscaping and scale considered – Land at Grid Reference 438862 464975 Minskip. It was RESOLVED to accept the Minutes as a true record of the Meeting held on 18 June 2008 – proposed by Councillor Wilkinson and seconded by Councillor Young. The planning application for Minskip was dealt with under item 4 on the Agenda</p> <p>j) Cemetery Committee Report – The Clerk informed Members that he had instructed JC Trees to remove dangerous storm-damaged branches from Boroughbridge Cemetery. Councillor Young referred to a letter received from a local resident which comparing the burial charges of BBTC and HBC and asked why those in Boroughbridge were not, in fact, 25% cheaper for local residents, as agreed by Council. It was RESOLVED that the letter be passed on to the Burial Clerk initially and that a Meeting be called of the Cemeteries Committee to investigate and review the discrepancy</p> <p>k) Schools and Youth Liaison Report Councillor Vose informed Members on progress made re future developments of the Recreation Ground</p>	<p>NH</p> <p>Burial Clerk / Working Group</p>
<div style="border: 1px solid black; padding: 5px;"> <p>Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be taken to be unlawful if challenged in the future</p> </div>	
<ul style="list-style-type: none"> • Councillor Young requested that a definite date be set for the unveiling of the John Brear Memorial Plaque and it was agreed that the evening of the next Council Meeting on Tuesday 5 August would be appropriate. The Clerk was asked to make the necessary arrangements 	<p>Clerk</p>

16 TO CONFIRM THAT THE DATE OF THE NEXT MEETING OF BOROUGHBIDGE TOWN COUNCIL WILL BE TUESDAY 5 AUGUST 2008 AT 6.30PM IN 1 HALL SQUARE BOROUGHBIDGE

The Meeting closed at 8.33pm

SIGNED.....
CHAIRMAN

DATED.....

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