

## **BOROUGHBRIDGE TOWN COUNCIL**

### **MINUTES OF THE MEETING HELD ON MONDAY 5 OCTOBER 2009** **IN 1 HALL SQUARE, BOROUGHBRIDGE**

**PRESENT:** Cllrs E Vose, (Chairman), F Cooper, G Craggs (until 7.20pm) N Smith, B Walker, T Walker, J Wilkinson, M Winder, R Young, District Cllr A Alton (until 7.45pm), H Nellis (Town Clerk) 3 representatives from the Boroughbridge Community Association, Sgt M Ramshaw & PC Neil Waite (until 7.00pm)

**The Meeting opened at 6.30pm**

- 1 To accept apologies for absence** County Councillor J Watson, A Palmer (Assistant Town Clerk)
- 2 Declarations of interest in items on the Agenda** None
- 3 Approval of the Minutes of the Meeting held on 1 September 2009 – RESOLVED** that the Minutes should be signed as an accurate record of the Meeting; proposed by Cllr Young and seconded by Cllr Wilkinson
- 4 Public Questions or Statements** The Chairman of the Boroughbridge Community Association reported on developments at Aldborough Gate (Appendix 1) and councillors were re-assured that progress is now being made, in conjunction with the High School, to provide new sports facilities for the Town. MLS, a company of professional fund raisers, has been recruited to manage the financial aspect of the proposed project and it is envisaged that it will take between 18 months and 2 years to be realised. A further progress will be given at the Meeting of the Council in January 2010.
- 5 Matters arising from the Minutes of the Meeting held on 1 September 2009**
  - a) Item 4 – to receive a report on the condition of the sycamore tree in Boroughbridge Cemetery from Harrogate Borough Council’s Assistant Arboricultural Manager** The report concluded that the sycamore tree is in good condition and is not a danger to neighbouring properties. A copy of the report will be sent to the resident of Kingfisher Reach who made the initial complaint
  - b) Item 8f – to receive a report from Boroughbridge Community Association on any developments at Aldborough Gate and to confirm that the lease on the land has been renewed for 2010 to a local farmer** Developments were outlined under item 4 and the Clerk confirmed that the land agents have been asked to renew the lease on the land for a further year
- 6 To respond to a request from local residents for the provision of allotments in the Town** Council Members were in support of the idea and **RESOLVED** that the initiative be taken up by the Open Spaces Working Group
- 7 To decide whether the Town Council is to enter a Christmas Tree in the Communicare Christmas Tree Festival to be held on 12 and 13 December 2009** It was **RESOLVED** that the Council should enter a tree in this year’s competition. It is yet to be decided which councillor/s should produce the design and complete the work
- 8 To discuss the concept of “shared space” in Boroughbridge as considered at the Yore Vision Meeting held on 10 September 2009 and outlined in County Councillor’s email of 19 September 2009** The Chairman updated councillors on further communication she had had following the receipt of Cllr Watson’s email (Appendix 2) and Members felt that it is important for the Chamber of Trade to be involved in any future discussions
- 9 To receive a request from Harrogate Borough Council for councillors to identify any pavement/s that might need cleaning in Boroughbridge** It was **RESOLVED** that Harrogate Borough Council should be asked to clean the pavements on the High Street
- 10 To receive a ballot paper from North Yorkshire County Council for the election of 5 Parish Councils’ Representatives and to decide whether Boroughbridge Town Council Members wish**

**January  
Agenda**

**Clerk**

**Open  
Spaces**

**Cllrs**

**Clerk**

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| <p><b>to participate in the ballot</b> It was <b>RESOLVED</b> to submit a ballot paper on behalf of the Town Council and the Clerk was asked to forward the completed form to North Yorkshire County Council</p> <p><b>11 To receive a request from Harrogate Borough Council for councillors to submit their views on the Borough Council’s Budget and proposed Council Tax increase for 2010/2011 and to identify which Councillor/s should complete the questionnaire on behalf of Boroughbridge Town Council</b> It was <b>RESOLVED</b> that this should be completed by the Finance and Personnel Working Group at its next Meeting on Tuesday 13 October 2009</p> | <p><b>Clerk</b></p> <p><b>Finance</b></p> |
| <p><b>12 Correspondence</b></p>   |   |
| <p><b>a) To receive complaints from 2 local residents re the illegal parking of a caravan on the Council-owned car park adjacent to the Water Rats Club in Mill Lane</b> The Police confirmed that the owner of the caravan had been given the letter from the Council asking for the caravan to be removed from the land and the residents had been informed of the action taken</p>   |   |
| <p><b>b) To receive notification from York Museums Trust of potential treasure items found in Boroughbridge on 29 August 2009</b> The information was noted by councillors</p>  |   |
| <p><b>c) To receive notification of the next meeting of the Harrogate Branch of YLCA to be held on Monday 12 October 2009 at 7.30pm in the Council Offices, Crescent Gardens, Harrogate</b> Noted with no councillor expressing an interest in attending</p>  |   |
| <p><b>d) To receive information from County Councillor John Watson re “shared space” and agree a response</b> Dealt with under item 8. Councillor Watson will be informed of the Council’s wish that the Chamber of Trade be involved in future discussions</p>   | <p><b>Clerk</b></p>                       |
| <p><b>e) To receive information on future plans and proposals for the Leisure Centre</b> It was reported that Boroughbridge High School will be holding a strategy meeting of School Governors on 22 October 2009 to review the Leisure Centre, its operation and future plans/proposals and the Town Council will be involved in future discussions once firm strategies have been agreed</p>  |   |
| <p><b>f) To receive an analysis of the crime statistics for September 2009 from the Boroughbridge and Knaresborough Safer Neighbourhoods Team</b> An analysis for the month of October 2009 had been received since the publication of the Agenda and this was noted by councillors</p>   |   |
| <p><b>g) To receive a request from Boroughbridge &amp; District Chamber of Trade for permission to use Hall Square and the Council Offices for the late night shopping evening on Wednesday 2 December 2009 between 17.00 and 20.30</b> It was <b>RESOLVED</b> that permission be granted; proposed by Councillor Craggs and seconded by Councillor Winder</p>  | <p><b>Clerk</b></p>                       |
| <p><b>h) To receive an invitation from The Royal British Legion, Boroughbridge, to attend this year’s Remembrance Day service and parade to be held on Sunday 8 November 2009 and to confirm which councillors will be attending</b> Councillor Smith confirmed that she would ask for 2 pews to be reserved for Members of the Council</p>   | <p><b>NS</b></p>                          |
| <p><b>i) To receive a request for Council Members to lend their support to the Sustainable Communities Act Amendment Bill</b> The information was noted but the idea of support was rejected</p>  |   |
| <p><b>j) To receive notification from the Secretary of Youfi of the closure of its club in the Methodist Church Hall, Horsefair, Boroughbridge</b> It was noted with regret that the above facility is to close</p>   |   |
| <p><b>k) To receive a letter of concern from a local resident re the felling of a tree in St James’s Meadow, Boroughbridge</b> The Clerk reported that he had already been in touch with the Planning Department of Harrogate Borough Council re the above and had confirmed, with the resident, that the tree was not under a preservation order. The resident has been given the relevant contact details at HBC if he wishes to make further enquiries</p>   |   |
| <p><b>l) To receive a letter of concern from a resident on Horsefair re the removal of the ‘Keep Clear’ sign on the roadway at the entrance to his property</b> The Clerk confirmed that he had already queried this with Highways North Yorkshire, having received similar concerns from 2 other residents following the installation of the new parking restriction notices and the re-lining of the parking bays in</p>  |   |

the Town Centre at the end of September

**m) To receive information and a request from the Senior Youth Worker in the Town**

It was reported that the Youth Worker has received permission to locate the youth mobile in the Town each Monday from 1.00pm – 3.00pm to work with, and support, NEET young people (not in education, employment or training). In the letter, Council Members are asked if they can identify a suitable location for the mobile, where it will be visible but not obtrusive. All Members agreed that the new Shared Open Space would be the ideal location. It was suggested that a sign, indicating where the mobile is parked, be sited outside the Council Office

**Clerk**

**13 Finance**

**a) To receive the financial statement for September 2009** Noted and approved (Appendix 3).

Proposed by Councillor Young and seconded by Councillor Smith, subject to audit

**b) To agree invoices/salaries to be paid** Noted and agreed; proposed by Councillor Young and seconded by Councillor Smith subject to audit

**c) To receive information that a grant application has been made for the cleaning of the War Memorial in Hall Square and confirm a date for the work to begin** The Clerk confirmed that he had submitted an a grant application and the work was scheduled to start during the week beginning 12 October 2009

**d) To agree a date for the next Meeting of the Finance and Personnel Working Group** It was agreed to hold the Meeting on Tuesday 13 October 2009 at 10.00am in 1 Hall Square

**Finance**

**14 Committees/Projects Reports**

**a) Public Open Spaces Report** Nothing to report

**b) Aldborough Gate Report** Already dealt with under item 4

**c) Yore Vision Report** Councillor Tom Walker reported on the Meeting of 10 September 2009

**d) Public Relations report and to identify any press release for September 2009. To receive the Minutes of the Meeting of the Website Working Group of 30 September** Councillors had already received the Minutes of the Meeting. No press release was identified for September

**e) Schools Liaison, Youth and Recreation Ground** Councillor Vose updated councillors on initiatives taken to address the problem of litter left on the Recreation Ground. She confirmed that the High School and the Primary School, together with the Senior Youth Worker, had received a copy of the DVD sent in by a local resident, showing the amount of unacceptable litter on the Ground, particularly in and around the youth shelter. The issue had also been mentioned in the Mayor's Diary and the youth worker had completed a litter pick with a group of High School students. The Clerk reported that Harrogate Borough Council had introduced a further weekly litter collection on the Recreation Ground

**f) TIP Report for August 2009** Received and noted (Appendix 4)

**g) Planning Committee Report**

**- to approve the Minutes of the Meeting held on 15 September 2009 and report on the Meeting of 5 October 2009** Proposed by Councillor Walker and seconded by Councillor Winder as an accurate record of the Meeting held. Councillor Wilkinson reported on the Meeting held earlier that evening

**- to confirm that planning approval has been given for remedial works to the Tutt Woodland** The Clerk confirmed that work would begin as soon as the nesting season has finished

**h) Cemetery Committee Report** Nothing to report

**i) Mill Lane Report to include a report on the Meeting held on 22 September 2009** Councillor Cooper issued the Minutes of the Meeting, as Chairman of the Working Group (Appendix 5). Councillor Cooper proposed that no dual mandate be given to any member of the Group and this was seconded by Councillor Smith. Councillor Tom Walker agreed to try and enlist a member of Yore

**TW**

Vision to attend the Mill Lane Working Group meetings at the next Yore Vision Meeting on Thursday 8 October 2009 and Councillor Cooper requested that the Manager of the Tourist Information Point be invited to take part in future meetings of the Mill Lane Group

Clerk

**j) Community Office Report** Nothing to report

*Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future*

- Councillor Tom Walker gave a comprehensive report on the outcome of his question to the Meeting of the County Area Committee for the Harrogate District held on 17 September 2009. The question addressed the problem of speeding traffic through Minskip and possible traffic-calming measures that might be introduced (Appendix 6). Councillor Craggs proposed that a request be made to James Malcolm (Acting Area Manager) of Highways North Yorkshire to have the 30mph sign, at the Harrogate end of the village, moved further out of the village as soon as possible; this was seconded by Councillor Young

Clerk

- Councillor Barry Walker gave his apologies for any further meetings held in October

**15 To confirm that the date of the next meeting of Boroughbridge Town Council is Tuesday 3 November 2009 in 1 Hall Square, Boroughbridge**

**The Meeting closed at 8.49pm**

**SIGNED.....**  
**CHAIRMAN**

**DATED.....**





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