

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 4 APRIL 2006
IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs I Hick (Chairman), F Cooper, G Craggs, I Gibson, C Golightly, E Vose, R Windass, R Young, Mrs T Ramsay (Town Clerk) H Nellis (Assistant Town Clerk)

The meeting opened at 7.00pm

1 APOLOGIES County Cllrs J Watson, District Cllrs A Alton, P Phillips, Cllrs R Doyle, H Treharne, J Wilkinson

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA None

3 MINUTES OF THE MEETING HELD ON 7 MARCH 2006

Proposed by RY and seconded by IG

4a PUBLIC QUESTIONS OR STATEMENTS None

4b BILL HICKSON – COMMUNITY SERGEANT, RIPON

Bill Hickson, acting Police Sergeant, working as part of the Ripon force, introduced himself to Members of the Council. He explained his role which is responsibility for rural areas including the five officers based at Boroughbridge, and answered questions and concerns from the Council. Members of the Town Council alerted PS Hickson to their concern about the different policing arrangements for Minskip under the police reshuffle

5 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 7 MARCH 2006

a) Youth Development Group – Cllr Golightly reported on his visit to the High School on 4 April and, once again, stressed how positive and enthusiastic the students are to foster links with the Town Council. They feel that there should be a link on their School Website to the Council Website. They see this as a valid PR exercise for parents choosing schools in the area and feel that it would secure a student voice there. This proposed initiative will form part of the Agenda at the next meeting of the Boroughbridge Web Group. It was suggested that Cllr Hick and a student representation from the High School be present at this Meeting. The students would also like to send a copy of their Newsletter to future meetings of the Town Council and would like to broaden sports facilities in the Town and encourage links with local Primary Schools

b) NYCC Highways – Assistant Clerk to report on Meeting of Monday 27 March 2006

See Appendix 1 for update of points raised with Ken Major, NYCC Highways

c) Working Group Reform – possible projects – see Appendix 2. Full discussion of this item will be part of the Agenda of the next Meeting of the Town Council on 2 May 2006

6 CORRESPONDENCE

a) Boroughbridge and District Chamber of Trade – offer of a £1000 donation towards the cost of new lights on the trees in St James Square – GC proposed a letter of thanks to the Chamber of Trade for their generous donation and RW seconded the motion. The refurbishment of St James Square is to be discussed at the next meeting of Yore Vision and the choice and installation of the lights will form part of this discussion

7 TO DISCUSS THE POSSIBLE USE OF THE COMMUNITY OFFICE FOR MEETINGS FOR BOROUGHBRIDGE AND DISTRICT COMMUNITY CARE

This request had been discussed at the meeting of the Finance and Admin. Working Group

Agenda

Clerk

<p>on 3 April. RY proposed that Boroughbridge and District Community Care should be offered the room free of charge for their first meeting and that, thereafter, a contribution should be paid for use of the room; GC seconded the proposal. It was also agreed that Communicare should be shown, and offered, the use of the rear office at 1 Hall Square when they next meet on Wednesday 3 May 2006</p>	<p>Clerk</p>
<p><u>8 MAYOR MAKING ARRANGEMENTS</u> GC updated Members of the Council on the arrangements for the Mayor Making to be held In the Main Hall of Boroughbridge High School on 25 May. It was confirmed that representatives from the student councils at the High School and Primary School will be invited. Both schools are in agreement with this. RW offered his apologies for the Mayor Making Ceremony</p>	
<p><u>9 RATIFICATION OF COOPTION PROCEDURE, QUESTIONS FOR INTERVIEWS AND APPLICATION FORM</u> Discussion of this item will now form part of the Agenda on 2 May 2006</p>	<p>Agenda</p>
<p><u>10 CLLR HICK TO REPORT ON MEETING WITH PAULA NEWSON-SMITH FROM HBC REGARDING ACCESS TO SERVICES</u> See Appendix 3 for a summary of current initiatives, and future proposals re: access to services at Harrogate Borough Council</p>	
<p><u>11 FINANCE</u> a) Bank Balances Appendix 4 - Noted with no comments or questions b) Invoices / salaries to be paid Proposed by GC and seconded by RY</p>	
<p><u>12 COMMITTEES/WORKING GROUP REPORTS</u></p>	
<p>a) Planning sub committee meeting's minutes 07/03/06 and 28/03/06 to be approved Approved; proposed by RW and seconded by GC</p>	
<p>b) Cemetery sub Committee report to include discussion of quotes for fencing for Aldborough Cemetery and whether a charge should be made for burial searches 3 quotes were submitted and FC proposed accepting the quote of £620 from Garden Grooming. IG seconded the proposal. In addition, RW will ask for a quote for the replacement of the Kissing Gate. New rates for burial searches, which came into force from 1 April 2006, have been forwarded to the Funeral Directors. In order to ensure that the cemeteries are kept clear of rubbish, FC proposed that the Council accept HBC's quote to empty the bins weekly in the cemeteries and GC supported the proposal. The cost per cemetery would be approximately £150 annually</p>	<p>Clerk RW</p> <p>Clerk</p>
<p>c) Finance and Admin Working Group report to include updates on the installation of Touch Screen and Office sign. CCTV for Hall Square update. To consider funding for TIP – The Working Group reported on its meeting of 3 April 2006. Staff salaries and hours are to be reviewed in the near future. Finance for civic expenses is to remain unchanged. The £500 limit on quotes is to remain the same. All Members of the Council were in favour of making a one-off donation of £100 to the Citizens Advice Bureau. Request for funding for the Tourist Information Point – see Appendix 5 – was supported unanimously. The new, larger Office sign has been fitted but there is no further progress to report re: the Touch Screen. The CCTV Camera has been installed and terms, to comply with legal requirements, have been actioned</p>	<p>WG3</p> <p>Agenda</p>
<p>d) Tutt Woodland, Roundabouts and Mill Lane Working Group Report The Scouts, supported by the Working Group, are to produce a 5 year plan which is to be Submitted to the Town Council for comment and approval. An initial meeting of the Mill Lane Working Group and Boroughbridge and District Club, is still to be arranged. District</p>	<p>WG4</p>

<p>Cllr Phillips and the Head of the High School are supportive of future discussions and developments and HBC is also keen to become involved. In a conversation with Keith Boardall on 3 April 2006, IH reported that Mr Boardall is keen to maintain the upkeep of Roecliffe Roundabout. GC proposed that the Town Council obtain a licence from NYCC for the roundabout and then offer it back to Keith Boardall. FC seconded the proposal</p>	<p>Clerk</p>
<p>e) Fountain, Butter Market and St James Square Working Group Report to include updates on the railings for Hall Square – Public response, albeit small, to the idea of installing railings on Hall Square, has been against the installation since it would set a unique precedence in the Town where other public areas remain open. FC proposed that the idea of installing the railings be rejected once and for all. GC seconded the motion. County Cllr. John Watson will be asked if his donation of £500 towards the cost of the railings, can be used for some other project in the Town such as for providing a display in the Buttermarket</p>	<p>Clerk</p>
<p>f) Recreation Ground, Picnic Area, Car Park and Street Furniture Working Group Report to include ideas from students for the Recreation Ground – a letter will be sent to Pat Kilburn of HBC asking for the two areas of shrubs in the Car Park to be attended to and requesting when the proposed garden area will be installed. John Dobinson of HBC will be contacted to confirm that the traffic-calming measures in the Car Park will be completed as promised per plan 3 in 2004. Following the demolition of a bench in Aldborough as a result of a car accident, GC proposed that the matter be taken up with the Police. IG seconded the proposal</p>	<p>Clerk</p>
<p>g) Newsletter, Website and PR Working Group Report to include which press release for April – many compliments have been received about the new Boroughbridge Website. The Clerks requested that they should still be allowed to enlist the support of the Company which set up the Website and that the Town Council pick up the cost of this consultation. RY proposed the motion and FC seconded the proposal. The press releases for April will cover the outcome of discussion of the railings in Hall Square and the fencing for the cemetery in Aldborough</p>	<p>Clerk</p>
<p>h) Town Team Working Group Report. ‘A Route to Sustainable Market Towns’ - CG to report on the Seminar held in Tadcaster on Tuesday 28 March 2006</p>	<p>Clerk</p>
<p>CG outlined the content of the Seminar which focussed on how to put together a business plan, understanding the funding strategy and how to sustain a project. Detailed information from the Seminar will be circulated to all Councillors and discussion of its content will feature on the Agenda of the Council Meeting on 2 May 2006. The Town Team Working Group will be meeting this month to discuss the outcome of how best to spend money on future projects</p>	<p>RD</p>
<p>i) Back Lane Partnership Group Report to include anti social behaviour on Hall Square Nothing to report. RW proposed that this item should no longer feature on future agendas and the Partnership be dissolved. Anti-social behaviour affects the Town as a whole and is not particular to one specific area. FC seconded the proposal. Residents involved in the Partnership will be informed of the decision</p>	<p>Clerk</p>
<p>13 To confirm the date of the next meeting of Boroughbridge Town Council will be Tuesday 2 May 2006 at 7pm in 1 Hall Square, Boroughbridge</p>	<p>Clerk</p>
<p>The Meeting closed at 9.05</p>	
<p><u>SIGNED</u></p>	
<p>CHAIRMAN</p>	
<p><u>DATED</u></p>	

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