

BOROUGHBRIDGE TOWN COUNCIL

**MINUTES OF THE ANNUAL MEETING HELD ON TUESDAY 17 MAY 2011
IN HALL SQUARE, BOROUGHBRIDGE**

PRESENT: Cllr G Craggs (Chairman), F Cooper, I Maltby, K Fuller, E Vose, J Wilkinson, R Windass, R Young, H Nellis (Town Clerk), John Leith (Assistant Town Clerk),

The Meeting opened at 6.40pm

- 1. APOLOGIES FOR INABILITY TO ATTEND THE MEETING** – B Walker
- 2. ELECTION OF TOWN MAYOR 2010/11** – It was **RESOLVED** that Councillor Geoff Craggs be elected Town Mayor for the ensuing year – proposed by Councillor Windass and seconded by Councillor Winder
- 3. ACCEPTANCE OF OFFICE** – Councillor Craggs signed the declaration of acceptance of office of Town Mayor and thanked Members for entrusting him with a second term of office. Councillor Craggs pledged to work in the best interests of the residents of Boroughbridge, Aldborough and Minskip
- 4. VOTE OF THANKS TO THE RETIRING TOWN MAYOR** – Councillor Young thanked the Chairman, on behalf of Members of the Council, for his sterling work and commitment
- 5. APPOINTMENT OF DEPUTY TOWN MAYOR FOR THE ENSUING YEAR** – The Town Mayor submitted the name of Councillor Freda Cooper for election as Deputy Town Mayor for the ensuing year with the motion seconded by Councillor Wilkinson. It was **RESOLVED** that, for the ensuing year, Councillor Freda Cooper be elected Deputy Town Mayor. Councillor Cooper thanked members for her appointment and stated that she looked forward to representing the Council during the next twelve months
- 6. APPOINTMENTS TO COMMITTEES AND WORKING GROUPS** – A draft list of revised Working Groups was agreed (Appendix 1) and it was **RESOLVED** that these appointments be ratified at the next Meeting of the Council on Tuesday 7 June 2011 - proposed by Councillor Young and seconded by Councillor Wilkinson
- 7. GENERAL COUNCIL BUSINESS**

Organisers of the Skids Cycle Group asked councillors for permission to use the Shared Open Space on Back Lane Car Park on Wednesday evenings from 6.00pm – 7.30pm during the Summer months and Sunday afternoon from 2.00pm – 3.30pm in Winter. The aim of these sessions is to promote road safety and provide cycling proficiency training for young people. It was **RESOLVED** that permission be granted – proposed by Councillor Craggs and seconded by Councillor Cooper

 - a) Approval of the Minutes of the Meeting held on Tuesday 3 May 2011** – It was **RESOLVED** that the Minutes should be signed as an accurate record of the Meeting – proposed by Councillor Windass and seconded by Councillor Fuller
 - b) Matters arising from the Meeting of the 3 May 2011**

To approve the cost of transport for local residents to and from the Aldborough and Boroughbridge Show on Sunday 24 July 2011- It was **AGREED** to accept the quote from Eddie Brown of £200 plus VAT with the proviso that the coach has wheelchair access available; proposed by Councillor Cooper and seconded by Councillor Vose. Councillors Wilkinson and Young abstained

 - c) To confirm final numbers for attendance at the Civic Service on 22 May 2011** – The Clerk informed the Council that forty-eight positive replies had been received. At the suggestion of the Chairman it was **RESOLVED** that all attendees at the Service should be invited for refreshments in Aldborough village hall, following the service – proposed by Councillor Wilkinson and seconded by Councillor Cooper
- 8. CORRESPONDENCE**
 - a) To receive a letter from a resident of Mallard Walk asking for permission to have the ivy removed on the Tutt Woodland trees bordering the property** – It was **AGREED** that the Council would undertake the necessary work and get a further quote

*Clerk
Agenda*

IM

from Bartlett Tree Experts for any further work that may be needed in the Tutt Woodland - proposed by Councillor Windass and seconded by Councillor Young. Councillor Fuller declared an interest.

Clerk

9. FINANCE

a) To agree, and sign, the annual governance statement of the Annual Return for the financial year ending 31 March 2011 – Councillors agreed the Annual Governance Statement and this was signed by the Chairman

b) To consider an additional payment to the internal auditor for the Annual Return – The Clerk informed councillors that the internal auditor had waived any extra charge as a ‘gesture of goodwill’

10. A REVIEW OF THE BOROUGHBIDGE FREEDOM PARADE 2011 – It was felt that the Parade was a success and a real boost to the Town and it was agreed to write three letters of thanks to HRH, the Lord Lieutenant and Harrogate Borough Council

Clerk

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future

- It was felt that the Clerks should receive training from the Burial Clerk in all procedures relating to the cemeteries in Boroughbridge and Aldborough and it was **RESOLVED** that the Burial Clerk to asked to start this as soon as possible – proposed by Councillor Cooper and seconded by Councillor Wilkinson

11. TO CONFIRM THAT THE DATE OF THE NEXT MEETING OF BOROUGHBIDGE TOWN COUNCIL IS TUESDAY 7 JUNE 2011 AT 6.30PM IN 1 HALL SQUARE, BOROUGHBIDGE

The Meeting closed at 8.00pm

SIGNED

DATED

--	--

--	--

--	--