



BOROUGHBRIDGE TOWN COUNCIL

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MINUTES OF THE MEETING OF THE CEMETERIES AND COUNCIL ASSETS COMMITTEE

Tuesday 15 January 2019 at 18.30

Present: R Young, P Phillips, J Goss, P Taylor.

Clerks Present: H Chester (Deputy Clerk), P Howell (Burial Clerk).

Late Arrivals: None

Early Departures: P Howell (18.42)

Meeting Opened: 18:30

1. **To receive apologies and reason for absence.** G Haldenby S Hynes
2. **Declarations of interest in items on the Agenda.** None
3. **Public Questions and Statements.** None
4. **Cemeteries:**
 - a. **To receive information on issues regarding the Cemeteries.** The handyman has been contacted and instructed to make good damage caused by moles and/or rabbits at Aldborough Cemetery. Farm and Land have been contacted to deal with excess rubbish at Aldborough Cemetery. Clerk to monitor progress. Cllr Young will remove the rubbish if it is still there at the end of the week. **Action: Clerk/Cllr Young**
5. **Public Open Spaces:**
 - a. **To discuss the agreements regarding Roundabout Sponsorship.** RECOMMENDATION: That sponsors who consistently fail to maintain their roundabout in line with point 8 of the protocol be given notice of the termination of their sponsorship. Add to Full Council Agenda. **Action: Clerk**
 - b. **To discuss general maintenance issues regarding public open spaces.** Damage to one of the wooden ramps in the Wetherby Road play area was reported to Harrogate Borough Council and has been mended this week. Possibly another ramp needs repairing. Cllr Phillips will look into this. **Action: Cllr Phillips**
6. **Council Assets:**
 - a. **Tutt Woodland and Mill Lane: To receive an update on the proposed sale of the Tutt Woodland.** Still awaiting update from solicitors.
 - b. **Land at Aldborough Gate: To further discuss the possible use of Land at Aldborough Gate.** No new information. Remove from agenda. **Action: Clerk**
 - c. **Land at Mill Lane: To receive an update on the ownership of the piece of land adjacent to land owned by the Town Council at Mill Lane.** No further information at this time.
 - d. **Handyman: To receive an update of the schedule of work for the handyman.** Received and noted.
 - e. **Car Park:**
 - i. **To receive an update on progress made regarding work identified during the December Risk Assessment.** The handyman has been asked to assess the toilet block roof for necessary repairs. The Clerk has attempted to contact a contractor regarding filling the potholes. Clerk to monitor progress. **Action: Clerk**

- ii. **To receive information on any further issues not itemised above.** None.
- f. **To receive information on any further issues regarding Council Assets not itemised above.**
 - (i) The Deputy Clerk and Cllr Goss met with a contractor who will provide a quotation for work to replace the broken fixed bollard at the end of Mill Lane and fit 2 or 3 removable bollards to prevent parking on this area.
 - (ii) Cllr Taylor raised the idea of creating a more attractive area on the Mill Lane site and the bridge. Cllr Taylor will begin to investigate the possibility of getting some kind of lighting on the bridge. **Action Cllr Taylor**
 - (iii) Cllr Phillips has noticed that the trees on St James' Square need pruning and the lights would need to be removed for this to happen.
RECOMMENDATION: That the council begins the process to carry out maintenance to the trees and lights on St James' Square. Add to Full Council Agenda. **Action: Clerk**
 - (iv) Clerk to contact owners of the cobbled area on St James Square to inform them of the arrangement that the Town Council has made for bi-annual weed spraying and ask if they would they like the cobbled area to be included in this for an appropriate contribution. **Action: Clerk**
 - (v) Cllr Goss reported that Rae Bean and Partners Veterinary Surgery would like a hanging basket outside their practice, but all the local subsidised allocation were taken last year. Cllr Goss will look into this for next year. **Action: Cllr Goss**

7. **To agree date below for future meeting of the Committee:**
19 March

Meeting closed: 19:53

Signed: _____ **Dated** _____
Chairman