



BOROUGHBRIDGE TOWN COUNCIL

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN

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Environment and Sustainability Committee Meeting Minutes - Tuesday 11th August at 6:30pm

Present: Cllr Peter Phillips, Cllr Nathan Plowright, Cllr Elisa Philips (**EP** - Chair and who also took the minutes)

The meeting started at 6:30pm

1. To note and consider any apologies for absence

Apologies received from Cllr Zoe Metcalfe.

Resolved to accept the reasons for absence.

2. To note declarations of Interest in items on the agenda

None declared.

3. To formally elect a Committee Chair

Resolved to elect Cllr Elisa Philips as Chair, and Cllr Peter Phillips as Deputy Chair.

4. To note the Committee's terms of reference

It was noted that the terms of reference are available on the website.

5. To consider BTC's Environment and Sustainability strategy, priorities for the rest of the 2026/27 year, and ways of working

Cllr Elisa Philips suggested 3 areas of work to focus on: Climate change and energy, Nature and local environment, and Circular economy and waste, and gave a few examples under each of these, along with a suggestion that Community needs to be a 4th element to ensure we bring the community into the way we approach this topic.

Cllr Peter Phillips suggested some options for natural planting and small-scale community growing spaces. Cllr Nathan Plowright commented that the community could be more informed on what already happens in our local area, e.g. the mobile household waste recycling centre that visits the Back Lane car park each month. Together, it was agreed that we would focus on setting a strategy, understanding our own impact, taking some smaller and simpler actions while we plan the medium- and long-term actions, such as natural/wildflower areas, growing spaces, and looking at waste, and finally doing some community engagement activity such as updates via the website and Facebook, engaging with schools, and undertaking surveys to understand more about what matters to residents and encouraging them to share their ideas and vision for the town.

The plans under each heading will be developed into a draft to be discussed and developed further amongst the Committee members prior to proposal to Full Council.

ACTION - EP to develop a draft plan and share with the Committee.



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6. To receive an update following greenhouse gas emissions calculation tool training attended by Cllr Elisa Philips on 11.08.26

Cllr Elisa Philips gave an overview of the training delivered by North Yorkshire Council's Climate Change team, which included an introduction to the team, why we should calculate our emissions, what emissions to calculate, how to use the Local Partnerships Greenhouse Gas Emissions calculation tool, and what to do with the outputs of the tool, such as sharing the results and using them to create a plan for action. Cllr Philips added that some useful resources had been shared by other attendees in the meeting that could be useful, such as calculations of community emissions, which will be investigated further to understand how they might be of help.

ACTION - EP to complete emissions calculations and share with the Committee when finished.

7. To agree meeting cadence, and the date and time of the next meeting

Cllr Elisa Philips noted that the terms of reference require at least a quarterly cadence for meetings. Cllr Peter Phillips reminded the committee that the budgets for 2027/28 are discussed in November/December so a meeting prior to this would be valuable in the event that the committee would like to suggest anything for the budget. It was agreed to meet in mid-October.

ACTION - EP to suggest some dates in mid-October for the next meeting.

The meeting closed at 8pm.

Date of the next meeting to be agreed.

Each page of these minutes has been read and approved by the chair of the Committee.

Signed _____ Date _____

Chair of Environment and Sustainability Committee