



BOROUGHBRIDGE TOWN COUNCIL

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN

www.boroughbridge.org.uk

info@boroughbridge.org.uk

Tel: 01423 322956

MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 5th MARCH 2024.

Meeting held at the Council Offices.

Councillors attending: Sean Hynes (Chair), Pauline Phillips, Peter Phillips, Julie Fuller, Kenny Fuller, John Goss, Monika Kaczmarczyk, Jamie McNeil, James Wilkinson, Rob Young

Clerk present: P. Howell, who took the minutes.

No Police representatives present.

No members of the public present.

Meeting opened at 18:30.

1. Apologies for absence

District Cllr R Windass

2. Declarations of interest in items on the agenda

None declared.

3. Approval of previous Meeting Minutes.

3.1 Full Council Meeting Minutes Tuesday 6th February 2024.

All in Favour.

3.2 Planning Committee Meeting Minutes Tuesday 6th February 2024.

All in Favour.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

None received

5. External Stakeholder and Working Group Reports

5.1 County and District Councillor's Report – D.Cllr Windass did not attend meeting but did submit a report which unfortunately was not seen until the following day (copy attached)

5.2 Schools Liaison Group report led by Cllr Pauline Phillips

Nothing further to report

5.3 Cemeteries Committee Report on possible extension to Aldborough Cemetery

Cllrs Sean Hynes and Cllr Pauline Phillips had met with John Hoddinott, Estates Manager. They felt it was a positive meeting and proposed the council bought the whole entire field along the York Road, but this was not entertained. They may be prepared to sell part of it but the Town Council would need to put together

a proposal for exactly what the Council would like. They would wish to know certain factors, i.e. how many years we might have left for burials in both cemeteries. Cllr Hynes and the Burial Clerk to put together a proposal to submit to the Land Agent.

5.4 Police and Parishes Liaison Meeting on 23.2.24 led by Pauline Phillips

This had been an Informal meeting and representatives from three parishes councils had attended. The meeting was a result of the Town Council raising concerns that communication links with the local policing team had suffered in the past. Following a very productive meeting with Police Inspector Holly Nicholls, it was decided to try and create a liaison group for other like-minded groups. Inspector Nicholls gave the group a brief outline on police focus in the community. Concern was raised about the lack of provision for young people. Cllr Peter Phillips informed the meeting that they were in communication with Inspire Youth and were trying to find a suitable location for their outreach van one night per week. This would probably be on the Back Lane Car Park. Inspector Nicholls said that monthly newsletter was being distributed councillors but apparently this was not reaching the parish councils.

It was felt this had been a positive and useful meeting and it was thought that members of other groups could be invited to future meetings. It was suggested that future meetings might be held during working hours and would be quarterly.

6. Matters Arising from Previous Minutes

6.1 The extension of Aldborough Cemetery – already discussed in 5.3 above

6.2 Sports Field Facility update report led by Cllr McNell.

All information so far has been shared. They have received 1100 completed surveys; 92% of these were positive. Unfortunately, the solicitor is now unable to advise the Council any further as this was now outside of their expertise. NYC to be asked if they can recommend a solicitor who specialises in this type of work. Archaeology reports are awaited. A public consultation is to be held on Saturday, 9th March 10 am - 1 pm in the Jubilee Rooms which will be led by Darren Sadler, Cllr J McNeill and Cllr S Hynes.

6.3 Lighting on the bridge report led by Cllr K Fuller

Cllr Fuller reported this was still on-going but there were issues with the log-on system with NYC. Planning Permission would be the next stage. Slow progress was being made.

6.4 Proposed MUGA for Recreation Ground led by Cllr Pauline Phillips

Cllr Peter Phillips had put together a specification for the MUGA. A meeting has been arranged with Cllrs Peter Phillips, Cllr Pauline Phillips and Kate Dawson for tomorrow morning. Ownership of the recreation ground would be discussed and until NYC acknowledges the fact that the land belongs to Boroughbridge, then nothing would be done. Cllrs P and P Phillips had gone through old council records and had found that until the 1980's the Town Council paid for everything in the recreation ground, including equipment and insurance. HBC was contracted to cut the grass. In the 1990's there were one or two accidents on the Monorail (the first one in Yorkshire). At that time it was discussed whether HBC would take over the recreation ground but nothing further happened. In 1998/9 HBC said they would take over the maintenance if they controlled the 106 money. This was money from the Mill Lane development. Around 2000 HBC took over the maintenance of the playground. There is 200k plus in 106 money from the Aldborough Gate development. How do we get this? Cllr K Fuller asked about the surface of the MUGA, this would be tarmac as is standard for MUGA's.

6.5 VAS Sign for Roecliffe Lane

The money has been received from D Cllr Windass towards this project.

7. New Issues

7.1 Notification of Meeting with Police and other Services re Eastgate

An e-mail had been received from Jack Gudger suggesting dates for the next meeting, either 25th, 26th or 27th March. Cllr Julie Fuller offered to attend on behalf of the Council on 26th March.

7.2 Requested Fair Dates for November 2024

A request had been received from George Tucker asking about possible dates for the fair in 2024. He was proposing 5.11.24- 10.11.24 or 12.11.24 – 17.11.24. Remembrance Sunday is to be held on 10th November when the Parade and Church Service will be taking place. After discussion with the Town Clerk, he has offered to arrive on Tuesday 12th November until Sunday 17th November. Discussion took place regarding the bond and fee and it was felt both these amounts should be increased as the fees had remained the same for some years. It was proposed and agreed the fee would be £1,500 up front and he would receive £750 back after the fair if all was left in good order. It was also agreed the toilets would be closed in view of the damage done last year.

7.3 Parking on the Buttermarket – prevention and abuse of ‘private parking’ area

It had been noted that people were parking on the Buttermarket cobbles and sometimes outside the Council Office and adjoining properties. It was proposed and agreed that two new flower tubs be purchased and situated in order to block parking. Cllr Kenny Fuller would look into costs.

7.4 New Planters for Buttermarket

Discussed as above.

7.5 Request for an ICT recourse Ipad/Tablet) for the Tourist Information Point.

At the recent TI volunteers meeting prior to the start of the season, discussion had taken place about the laptop/screen etc in the TI point, which was old and slow. Several of the volunteers didn't bother with it as they were unsure how to set it up. It was felt that an Ipad/Tablet would be beneficial as they could quickly look up any information the general public might ask for. It was proposed Cllr Pauline Phillips and seconded Cllr K Fuller that we should look into this and that in the first instance we should contact Jason for advice.

7.6 Damp Problem in the Council Office

We had received a quote for £105 just to come and inspect the damp, which would then be taken off the amount paid when they had completed the work. The clerk was looking into obtaining further quotes.

7.7 Car Park – Matting for the Moho parks and tree cages

We had received two contacts from Matt in respect of supplying and laying of matting for the Moho parks and they would be asked to supply quotes. The tree cages have been removed and would either be sold on or sold for scrap. Cllr K Fuller would look into this.

8. Finance and HR

8.1 To agree the end of February 2024 Finance Statement, Bank Reconciliation and ratify receipts to end of February 2024

Discussed and all agreed and ratified

8.2 Rental Agreement – Aldborough Gate Farmland

The Tenancy Agreement had been signed and returned, together with payment.

9. Additional Correspondence received since last Full Council Meeting

9.1 Yorkshire in Bloom Accreditation Scheme

Information had been received for Yorkshire in Bloom 2024 together with application form. The entry fee is £25. Entries would be judged on three criteria: Horticultural impact, provision and maintenance of hanging baskets, tubs, planted areas, gardens etc and cleanliness of the town.

9.2 NYC Local Plan Information

A document had been received containing questions and answers from a Local Plan Launch Event held in December 2023. This would involve all parishes. It appears that all local housing plans are being kicked into touch and NYC are coming up with a revised plan. This may affect the proposed site at Kirby Hill and may affect Boroughbridge. It might also extend development at Aldborough Gate and the Arrows Field. There was

a video accompanying the local plan but the sound was switched off at the beginning so no one could comment. It is evident that lots of staff have been given fancy titles and are jockeying for position.

9.3 Request for Financial Support from Sustrans

This had been sent to a local resident but then came to the Town Council. Following discussion, it was agreed that whilst the Council would like to support them as it is a good cause, money is tight and we need to support Boroughbridge as a priority.

9.4 Request from Chair of Boroughbridge & District Angling Club to borrow the Town Council's gazebo for a Junior Angling Even on 20th March

This was discussed and agreed that Angling Club could borrow it.

9.5 Reply from Church Lane Surgery

A lengthy reply had been received from the surgery, not signed by a particular person, which did not answer the questions of how the surgery can cope with so many new patients; why does it take so long to get an appointment etc. They admit to having some problems as outlined in their letter. There is another application for over 200 houses in Boroughbridge, will they object to this. The dental practice is already full and cannot cope with more patients and has therefore objected to this development. The Council are here to help and support, not criticise. The letter extended an invitation to councillors to attend their next Patient Group Meeting. Following discussion Cllr Wilkinson was nominated to attend this meeting. The clerk to write back asking for date and times of their next Patient Group Meeting.

9.6 Request from Yorkshire Air Ambulance for a Clothing Bin in Boroughbridge

A request had been received to have a clothing bin in Boroughbridge. This would be 5ft wide x 4ft deep and would need to be on flat grass or hardcore. The town already had a clothing bank for the Fire and Rescue Service on their forecourt. Following discussion it was agreed that Morrison's car park would be a better site as they already had other charity bins there.

9.7 A168 Commercial Corridor

A letter had been received from Marton-cum-Grafton Parish Council asking the Council to support them regarding the developments along the A168. They are writing to NYC to request they adopt a strategic overview in order to try and mitigate the damage of piecemeal development and the resultant detrimental environmental consequences of increased traffic, noise and pollution and are asking the Council if they would be prepared to add the Town Council's name to the signatories. Following discussion it was agreed the Town Council should reply saying that they have agreed with your principle in the past but a precedent has now been set. The Town Council totally support their views but there is already much development on the A168.

9.8 Boroughbridge Cemetery Fence

A letter had been received from a resident of Kingfisher Reach reporting that the fence between his property and the cemetery has been overtaken by ivy and was rotten. He stated that a section of the fence bordering 1 Kingfisher Reach was replaced 2-3 years ago and was wanting confirmation that the Council was responsible for the fence and if so, what we are proposing for replacement and maintenance. Following discussion it appeared that the Town Council was not responsible for the wooden fence as it was erected by the builders when the property was built. The repair of the fence to the boundary of No 1 was paid by the council in error.

10. Invitations for the Mayor March/April

RAF Menwith Hill Spring Reception on Thursday 14th March 2024

North Yorkshire Council Chairman's Annual Civic Service Sunday 4th April at Coniston Hotel

11. Information Exchange

Cllr Monika Kaczmarczyk – reported that the flowers sent on behalf of the Town Council for the funeral of Ken Hopps (former Tourist Information Centre volunteer) were much appreciated by the family.

Letter and poster received regarding a 50/50 Attic sales on 16th March at Sawley Village Hall to support 2 Ridings, who raise money to support small communities. Can we support by displaying their poster? It will be put in the Tourist Information Centre.

Cllr James Wilkinson – reported on the collapsed drain in the sewage works at Aldborough. Residents had been complaining about the smell and the amount of tankers up and down the roads.

Cllr John Goss – reported regarding the floods on New Row. He had received a letter from Andrew Jones saying that all the gullies had been jetted and pipes under the footpath will be repaired. The flood outside the High School was coming from the school drain.

D-Day to be on 6th June. Cost of posters etc. to be discussed at next Council Meeting.

National Litter Picking Weeks from 15th-31st March. Town litter pick to be held in Broughbridge on Saturday 23rd March at 10 am.

Cllr Peter Phillips – NYC request for Knife Bin – this was still on-going. Cllr Phillips had suggested the NYC representative visit the town to have a look for a suitable site and the Council would then decide if said site was suitable.

A request has been received from Inspire Youth wanting to bring their outreach van one evening once a month to the car park for the young people of the town.

Car Charging points – nothing further to report.

Valuation Lane is 2”slurry at the present time.

Mill Lane – The purchaser is getting frustrated at the lack of progress. Conservation and Planning will not engage with him.

106 Money – the Bowls Club are trying to raise money to repair the green. There is money for the Sports Association. There is money for a new bench in Minskip but waiting to see if current old bench was in memmorium for anyone before it was replaced. Money was also allocated for Minskip Village Hall, the community field and grass verges. The new 106 sheet is now 6 weeks out of date. Money from Aldborough allotments has been moved to Boroughbridge allotments.

Electric and water outlets on the car park are being vandalised and have been repaired yet again. Need to look at something more substantial.

Buttermarket cobbles – close to where Yorkshire Water was digging, there is now a large hole which needs attention. Could the handyman repair this?

Cllr Hynes – Invoice from Farm and Land Services, all works listed have been completed

Office Boiler – quote for new boiler had been received from Johnsons. Two more quotes to be obtained before making a decision.

12. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 2nd April at 6.30pm Council Offices.

The meeting ended at 8.15pm

Each page of these Minutes has been read and confirmed, following ratification at the Full Council Meeting held on 2nd April 2024.

Signed _____
Mayor and Chair of Council

Date _____