

BOROUGHBRIDGE TOWN COUNCIL

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE YO51 9AN

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Helen Heavisides
Clerk of the Council

26 June 2019

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at
1 Hall Square, Boroughbridge YO51 9AN

FULL MEETING OF THE COUNCIL TUESDAY 2 JULY 2019 at 6.30pm

Please see the Agenda for the meeting below:

Yours faithfully

H Heavisides
Clerk of the Council

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

COUNCIL AGENDA – Tuesday 2 July 2019 6.30pm

(Members of the public and press have the right to address the Council between 6.45pm and 7.00pm unless agreed otherwise prior to the Meeting).

1. **To receive apologies and reasons for absence.**
2. **Declarations of interest in items on the Agenda.**
3. **Approval of the Minutes of the Council held on 4 June 2019.**
4. **Public Questions or Statements.**
5. **To receive the following reports and representations:**
 - a. **Dr Furlong of Sally Farm.**
 - b. **Mayor of Harrogate Borough Council.**
 - c. **Policing issues in the Parish: To receive** a report from police.
 - d. **County and District Councillor's monthly report.**
6. **Matters arising from the minutes of previous meetings not covered elsewhere on the agenda:**
 - a. **To receive information** regarding the cleaning of the bus shelter.
 - b. **To receive updates on** District Improvement Fund applications.
 - c. **To further discuss** the closure of Barclays Bank.
 - d. **To further discuss** the UCI bicycle race in September 2019 and the Town Council's possible involvement in events:
 - i. **To receive** a request for the use of Hall Square and the Back Lane Shared Space for the UCI Cycle race.
 - ii. **To receive** a request for a donation towards the cost of running the above event.
 - e. **To discuss** the introduction of a Dignity at Work policy for the Council staff.
 - f. **To receive** an update on the replacement play equipment for the Stump Cross Play Area.
 - g. **To receive** notification of the production cost of the Remembrance Day wreaths.
7. **Correspondence:**
 - a. **To receive** correspondence from the Royal British Legion (RBL) regarding VE Day Commemorations on 8 May 2020.
 - b. **Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.**
8. **New Business:**
 - a. **To receive** information regarding High Street parking and use of public waste bins for trade waste.
 - b. **To discuss** a request for a joint parish meeting to co-ordinate the use of 106 monies.

9. **Committees:**
- a. **Finance and Human Resources:**
 - i. **To receive** the financial statement and bank reconciliation for June 2019.
 - ii. **To agree** unpaid invoices for June 2019 to be paid.
 - iii. **To receive** the first quarter budget review.
 - iv. **To receive** an update regarding the replacement of the lights on the trees on St James Square.
 - v. **To further discuss** a Small Grant Application from Minskip Village Hall Committee.
 - b. **Cemeteries and Council Assets:**
 - i. **Approval of the minutes of the joint Finance & Human Resources and Cemeteries and Council Assets Committee of 20 June 2019 and ratify the recommendations therein.**
 - ii. **Tutt Woodland**
 - **To receive** correspondence from residents of Mallard Walk regarding the sale of the Tutt Woodland
 - **To receive** the draft Transfer Document for the sale of the Tutt Woodland.
 - iii. **To receive** an update on payment for wastewater at the cemeteries.
 - iv. **To receive** an update on the ownership of the trees on St James's Square.
 - v. **To discuss** the proposal to make a suggested donation request for overnight parking of camper vans/caravans in Back Lane Car Park.
 - vi. **To receive** quotations for work needed on small trees and hedges: Boroughbridge Cemetery – estimate of £50/60; Aldborough Gate Cemetery – Estimate of £150.
 - vii. **To receive** a request from Brighter Boroughbridge and District to use Hall Square, 1 Hall Square and gazebos for the Secret Gardens event 4 August 2019.
 - viii. **To discuss** the maintenance of Land at Mill Lane.
 - ix. **To receive** the Back Lane Car Park Walk Round Risk Assessment.
 - x. **To receive** an update on the help offered on Council assets by the Yorkshire Regiment.
 - xi. **To discuss** the spraying of weeds in the town centre.
 - c. **Planning Committee:**
 - i. **Approval** of the Minutes of the Meeting held on 4 June 2019.
 - ii. **To discuss** the provision of affordable housing in the parish.
10. **Reports:**
- a. **CCTV**
 - i. **To receive** an update on the designated BT broadband line.
 - ii. **To confirm** repositioning of cameras on St James Square.
11. *Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future.*
12. **To confirm the Meetings of Boroughbridge Town Council for 2019/20 at 6.30pm in 1 Hall Square. 1st Tuesday of every month.**

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.