



Helen Heavisides
Clerk of the Council

27 February 2019

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at
1 Hall Square, Boroughbridge YO51 9AN

FULL MEETING OF THE COUNCIL
TUESDAY 5 MARCH 2019 at 6.30pm

Please see the Agenda for the meeting below:

Yours faithfully

A handwritten signature in blue ink, appearing to read 'H Heavisides', written over a light blue rectangular background.

H Heavisides
Clerk of the Council

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

COUNCIL AGENDA – Tuesday 5 March 2019 6.30pm

(Members of the public and press have the right to address the Council between 6.45pm and 7.00pm unless agreed otherwise prior to the Meeting).

1. **To receive apologies and reasons for absence.**
2. **Declarations of interest in items on the Agenda.**
3. **Approval of the Minutes of the Council held on 5 February 2019.**
4. **Public Questions or Statements. To receive** a presentation from HBC technical officer for renovation of Stump Cross Recreation Area
5. **To receive the following reports:**
 - a. **Policing issues in the Parish: To receive** a report from police present.
 - b. **County and District Councillor's monthly report.**
6. **Matters arising from the minutes of previous meetings not covered elsewhere on the agenda:**
 - a. **To receive** an update on progress towards completion of the installation of a bus shelter on High Street funded by the District Improvement Fund from HBC.
 - b. **To receive** an update on the Town Council asset evaluation.
 - c. **To further discuss** the provision of groups for young people in Boroughbridge.
 - d. **To receive** an update on the proposed closure of Barclays Bank.
 - e. **To further discuss** the arrangements for the Annual Meeting of the Council (Mayor Making) on 7 May 2019.
7. **Correspondence:**
 - a. **To receive** an invitation for Town Council representation on the Allerton Waste Recovery Park Stakeholder Panel.
 - b. **Correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered.**
8. **New Business.**
 - a. **To receive information** regarding the flooding on New Row/Ladywell Road junction.
 - b. **To discuss** parking in the parish.
 - c. **To discuss** lighting on the bridge.
 - d. **To discuss** the future of Aldborough May Day.
 - e. **To receive** notification of the passing of former Councillor, Jennifer Kelly.
9. **Committees**
 - a. **Finance and Human Resources:**
 - i. **To receive** the financial statement and bank reconciliation for February 2019.
 - ii. **To agree** unpaid invoices for February 2019 to be paid.
 - iii. **To approve** the minutes of the Finance & Human Resources Committee Meeting of 26 February 2019 and the resolutions therein.
 - iv. **To review** the council Asset Register.

- v. **To confirm** additional assets have been added to the insurance cover.
 - vi. **To consider** direct debit payments for CCTV BT payments.
 - vii. **To approve** a donation of £70 to Ripon City Council Mayor's Charity Ball.
 - viii. **To consider** payment to Brighter Boroughbridge of £2100 plus vat for construction work at Chatsworth Road Garden.
 - ix. **To receive** an update on commuted sums
- b. **Cemeteries and Council Assets:**
- i. **To discuss** progress towards the sale of the Tutt Woodland.
 - ii. **To receive** an update on the maintenance of the roundabouts.
 - iii. **To receive** an update on the maintenance of the trees on St James's Square.
 - iv. **To receive** a quotation for the cleaning of the War Memorial.
 - v. **To receive** a quotation for clearing of debris from the Car Park.
 - vi. **To receive** an offer of assistance with general maintenance from the Yorkshire Regiment.
 - vii. **To discuss** the recent Allotment Society rent review.
 - viii. **To discuss** the picnic tables on the Wetherby Road Recreation Ground.
- c. **Planning Committee: Approval** of the Minutes of the Meeting held on 5 February 2019.
10. **Reports:**
- a. **CCTV: To receive** an update on the installation of the new CCTV system
11. *Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future.*
12. **To confirm the date of the next meeting of the Council for 2 April 2019.**

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.