

BOROUGHBRIDGE TOWN COUNCIL

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Helen Heavisides
Clerk of the Council

20 February 2019

To: **The Members of Boroughbridge Town Council Finance and Human Resources Committee**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at 1, Hall Square, Boroughbridge North Yorkshire YO51 9AN on:

FINANCE AND HUMAN RESOURCES COMMITTEE 26 February 2019

6.30pm in the Meeting Room

Please see the Agenda for the meeting below:

Yours faithfully



H Heavisides, Clerk of the Council

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

FINANCE AND HUMAN RESOURCES AGENDA – Tuesday 26 February 2019 6.30pm

1. **To receive** apologies and reason for absence.
2. **Declarations of interest in items on the Agenda.**
3. **Public questions and statements.**
4. **Finance**
 - a. **To approve** quotation of £450 for repair of pot holes in car park.
 - b. **To approve** a budget for a new vacuum cleaner for the office.
 - c. **To discuss** the cost of secondary double glazing for flat 10a Fishergate
 - d. **To receive** information regarding the business tax on the public toilet block.
 - e. **To receive** a quotation for the repair of the bench in the Recreation Ground.
 - f. **To approve** payment of £250 for 2 hanging baskets.
 - g. **To receive** a quotation of £50 for clearance of winter debris from Aldborough Cemetery.
 - h. **To receive** a quotation of £100 for weed spraying on St James' Square.
 - i. **Balance of accounts 26/2/19.**
5. **Human Resources**
 - a. **To receive** a request from the Clerk to consider uplift in salary for Deputy Clerk's undertaking of 32 hours of Clerk's duties during recent sick leave cover.
6. **To agree** dates below for future meetings of the F&HR Committee:
16 April.

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.