



Helen Heavisides
Clerk of the Council

09 January 2019

To: **The Members of Boroughbridge Town Council Cemeteries and Council Assets Committee**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at 1 Hall Square Boroughbridge North Yorkshire YO51 9AN

MEETING OF THE CEMETERIES AND COUNCIL ASSETS COMMITTEE

Tuesday 15 January 2019 at 6.30pm

Please see the Agenda for the meeting below:

Yours faithfully

H Heavisides
Clerk of the Council

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

CEMETERIES & COUNCIL ASSETS COMMITTEE AGENDA – Tuesday 15 January 2019 6.30pm

1. **To receive apologies and reason for absence.**
2. **Declarations of interest in items on the Agenda.**
3. **Public Questions and Statements.**
4. **Cemeteries:**
 - a. **To receive** information on issues regarding the Cemeteries.
5. **Public Open Spaces:**
 - a. **To discuss** the agreements regarding Roundabout Sponsorship.
 - b. **To discuss** general maintenance issues regarding public open spaces.
6. **Council Assets:**
 - a. **Tutt Woodland and Mill Lane: To receive** an update on the proposed sale of the Tutt Woodland.
 - b. **Land at Aldborough Gate: To further discuss** the possible use of Land at Aldborough Gate.
 - c. **Land at Mill Lane: To receive** an update on the ownership of the piece of land adjacent to land owned by the Town Council at Mill Lane.
 - d. **Handyman: To receive** an update of the schedule of work for the handyman.
 - e. **Car Park:**
 - i. **To receive** an update on progress made regarding work identified during the December Risk Assessment.
 - ii. **To receive** information on any further issues not itemised above.
 - f. **To receive** information on any further issues regarding Council Assets not itemised above.
7. **To agree date below for future meeting of the Committee:**
19 March

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.