



Helen Heavisides
Clerk of the Council

21 November 2018

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at 1 Hall Square Boroughbridge North Yorkshire YO51 9AN

MEETING OF THE CEMETERIES AND COUNCIL ASSETS COMMITTEE

Tuesday 27 November 2018 at 6.30pm
Please see the Agenda for the meeting below:

Yours faithfully

H Heavisides
Clerk of the Council

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

CEMETERIES & COUNCIL ASSETS COMMITTEE AGENDA – Tuesday 27 November 2018 6.30pm

1. **To receive apologies and reason for absence.**
2. **Declarations of interest in items on the Agenda.**
3. **Public Questions and Statements.**
4. **To receive tenders for the Grass Cutting and Grounds Maintenance Contract.**
5. **Cemeteries:**
 - a. **To receive** information on issues regarding the Cemeteries.
6. **Public Open Spaces:**
 - a. **To receive** a request from HBC Parks & Environmental Services to arrange a meeting to discuss the refurbishment of the Stump Cross Play Area.
 - b. **To discuss** general maintenance issues regarding public open spaces.
7. **Council Assets:**
 - a. **Tutt Woodland and Mill Lane:**
 - i. **To receive** an update on the proposed sale of the Tutt Woodland.
 - ii. **To further discuss** the request from a resident on Kingfisher Reach to cut back trees that over-hang the garden.
 - b. **Land at Aldborough Gate: To further discuss** the possible use of Land at Aldborough Gate.
 - c. **Land at Mill Lane.**
 - i. **To receive** an update on the ownership of the piece of land adjacent to land owned by the Town Council at Mill Lane.
 - d. **1 Hall Square:**
 - i. **To receive** a request from the police for use of photocopying facilities at 1 Hall Square.
 - ii. **To further discuss** the signage on the exterior wall of 1 Hall Square.
 - iii. **To receive** confirmation of the installation of the IT system in the Tourist Information Point.
 - iv. **To receive** information on any further issues not itemised above.
 - e. **Handyman:**
 - i. **To receive** an update of the schedule of work for the handyman.
 - f. **Car Park:**
 - i. **To receive** an update of the removal of the Teen Shelter.
 - ii. **To receive** details of the proposed resurfacing of the access road to the side of Back Lane Car Park.
 - iii. **To receive** information on any further issues not itemised above.
 - g. **To receive** information on any further issues regarding Council Assets not itemised above.
8. **To agree dates below for future meetings of the Committee:**
15 January, 19 March.

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.