



Helen Heavisides
Clerk of the Council

18 July 2018

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at 1 Hall Square Boroughbridge North Yorkshire YO51 9AN

MEETING OF THE CEMETERIES AND COUNCIL ASSETS COMMITTEE

Tuesday 24 July 2018 at 6.30pm

Please see the Agenda for the meeting below:

Yours faithfully

H Heavisides
Clerk of the Council

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

CEMETERIES & COUNCIL ASSETS COMMITTEE AGENDA – Tuesday 24 July 2018 6.30pm

1. **To appoint a Chairman for the Committee.**
2. **To accept apologies and reason for absence.**
3. **Declarations of interest in items on the Agenda.**
4. **Public Questions and Statements.**
5. **Cemeteries:**
 - a. **To receive** the Aldborough Cemetery Tree Risk Assessment Survey.
 - b. **To receive** questions/information from the Burial Clerk.
6. **Public Open Spaces:**
 - a. **To discuss** the hedge and verge cutting in the shared space.
 - b. **To receive** quotations for the pointing of the Fountain Apron.
 - c. **To discuss** general maintenance issues regarding public open spaces.
7. **Council Assets:**
 - a. **1 Hall Square – To receive** a request for police surgery provisional dates 15/16 October
 - b. **Tutt Woodland and Mill Lane:**
 - i. **To receive** an update on the proposed sale of the Tutt Woodland.
 - ii. **To discuss** the request from a resident on Kingfisher Reach to cut back trees that over-hang the garden.
 - iii. **To receive** a report from the clearing of the Land at Mill Lane and the rear of the Toilet Block by the Community Payback Workers.
 - c. **Handyman:**
 - i. **To receive** an update of the schedule of work for the handyman.
 - d. **To agree** individual councillors' responsibility to report on specific assets
8. **To agree dates below for future meetings of the Committee:**
25 September, 27 November, 15 January, 19 March.

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.