



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow

Clerk

1st September 2026

Dear HR Committee Members,

I hereby summon you to the following **HR COMMITTEE** meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the Council Offices, Boroughbridge.

HR COMMITTEE MEETING Monday 7th September at 7pm

Please see the agenda for the meeting below:

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

29. To receive and consider apologies for absence and record them in the minutes

30. To receive and note any declaration of Interests in items on the agenda

31. To consider updates on actions completed regarding review of staff contracts

32. To consider staff salaries increases from 2025-26

33. To consider notification received from NALC of Clerk pay increase guidelines for 2026-2027, within context of process to implement Performance Management of council staff. Including identifying costings implications for budget 2026-7.

34. To consider procedures relating to appointment of new cleaner at Hall Square

36. To consider next meeting date.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.