



BOROUGHBRIDGE TOWN COUNCIL

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN

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Liz Leatherbarrow
Clerk

Tuesday 25th August 2026

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at 1 Hall Square, Town Council offices, Boroughbridge, YO51 9AN.

FULL COUNCIL MEETING AGENDA TUESDAY 1st September 2026 at 18:30

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 1st September 2026 at 18:30

198. To receive apologies for absence and consider reasons for apologies received

199. To note declarations of interest in items on the agenda

200. To consider approval of previous Meeting Minutes.

200.1 Full Council Meeting Minutes Tuesday 4th August 2026.

200.2 Planning Committee Meeting Minutes Tuesday 4th August 2026.

201. Public questions/statements and requests to speak received prior to the meeting.

None received.

202. Finance.

202.1 **To consider the end July 2026 Finance Statement, Bank Reconciliation, and ratify receipts to end of July 2026 and end of September 2026.**

202.2 **To note comments from External Auditor received.**

203 To receive External Stakeholder and Working Group Reports

203.1 To receive updates from County Councillor Robert Windass

- 191.2 To receive any updates from the Finance and Assets Committee Chair.
- 191.3 To receive an update from the Cemeteries Committee
- 191.4 To receive an update from the Environment and Sustainability Committee Chair
- 191.5 To receive an update from the Planning Committee Chair
- 191.6 To receive a report from the Human Resources Committee Chair
- 191.7 To receive a Minskip area report
- 191.8 To receive a report on the Sports Village development
- 191.9 To receive a report on the Community building project
- 191.10 To receive a report on Commuted Sums/& CIL funding
- 191.11 To receive a report on the Police Liaison Committee

204. Matters arising from previous minutes

- 204.1 To note decision about Funfair in 2026
- 204.2 To consider results of survey for repairs to Fountain and budget
- 204.3 To consider review of actions in Back Lane car park, (including letter re EV chargers 206.5)
- 204.4 To note feedback re Boroughbridge High School
- 204.5 To consider Mill Lane
- 204.6 To consider planning for Remembrance Day Parade and Service
- 204.7 To consider accident on Horsefair (see also 206.2)
- 204.8 To consider Minskip and Aldborough reports
- 204.9 To consider annual Risk Assessments
- 204.10 To consider the weed spraying regime in Boroughbridge

205. New matters

- 205.1 To consider new Commuted Sums Process and Procedures statement
- 205.2 To note response from Brighter Boroughbridge re funding
- 205.3 To consider possibility of regular town council 'surgery' mornings

206. Correspondence received since the last Full Council Meeting.

- 206.1 Letter re possibility of burials on Chapel Hill (10.8.26)
- 206.2 Letter re Horsefair accident and traffic hazards (10.8.26) with responses from NYC Highways and CCllr Windass
- 206.3 Letter about crowd funding for Kirby Hill RAMS
- 206.4 Resident verbal complaints re Yorkshire Water Sewerage transportation through Aldborough
- 206.5 NYC EV Charging Team letter (13.8.26)
- 206.6 On Your Patch (17.8.26) NYC Area 6 Newsletter
- 206.7 Parish Precept letter for 2026/27 (21.8.26)
- 206.8 Letter from Chair of the North Yorkshire Accessible Transport Group (18.8.26)

207. Invitations received for the Mayor

- 207.1 RAF Menwith Hill Civic Leaders Briefing September 23rd, 2026
- 207.2 NYCC Civic Service 4.10.26- Confirmed
- 207.3 Battle of Britain Civic Event – Sunday 13th September 2026
- 207.4 Accessibility York and North Yorkshire Meeting- 16th September 2026

208. To note any Training attended/planned

- 208.1 How to complete and manage Financial Risk Assessments (25.8.26)- LL attended.

209. To note the time and date and venue of the next Full Council Meeting.

Tuesday 6th October 2026 in Aldborough Village Hall, YO51 9ER, at 18:30.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do

so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.