



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

Tuesday 27th February 2024

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 5th March at 6.30 pm.

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 5th March 2024

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

3.1 Full Council Meeting Minutes Tuesday 6th February 2024.

3.2 Planning Committee Meeting Minutes Tuesday 6th February 2024.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

5. External Stakeholder and Working Group Reports

5.1 County and District Councillor's report from District County Councillor Robert Windass

5.2 Schools Liaison Group report led by Cllr Pauline Phillips

5.3 Cemeteries Committee report on possible extension to Aldborough Gate Cemetery

5.4 Police and Parishes Liaison meeting 23.2.24 led by Cllr Peter Phillips

6. Matters arising from previous minutes.

6.1 The extension of Aldborough Cemetery led by Cllr Hynes.

- 6.2 Sports Field Facility update report led by Cllr McNeil.
- 6.3 Lighting on the Bridge led by Cllr K Fuller
- 6.4 Proposed MUGA for Recreation Ground led by Cllr Pauline Phillips
- 6.5 VAS signs on Roecliffe Lane

7. New issues.

- 7.1 Notification of Meeting with Police and other Services re Eastgate, with invitation to attend
- 7.2 Requested Fair dates for November 2024
- 7.3 Parking on the Buttermarket- prevention and abuse of 'Private Parking' area.
- 7.4 New planters/tubs for the Buttermarket
- 7.5 Request for an ICT resource (IPad/tablet) for the Tourist Information point
- 7.6 Damp in the council office building
- 7.7 Car Park- MoHo matting, tree cages.

8. Finance and HR.

- 8.1 To agree the end February 2024 Finance Statement, Bank Reconciliation, and ratify receipts to end of February 2023.
- 8.2 Rental Agreement- Aldborough Gate farmland

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 Yorkshire in Bloom accreditation scheme- invitation
- 9.2 Local Plan NYC Information
- 9.3 Request for financial support from Sustrans Cycle network
- 9.4 Request by Chair of Boroughbridge and District Angling Club to borrow the Town Council gazebo 20.3.24
- 9.5 Reply from Church Lane Surgery, 27.2.24

10. Invitations received for the Mayor, and/or events to attend in March

RAF Menwith Hill, Spring Reception on Thursday, 14 March.

11. Information Exchange

12. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 2nd April 2024 at 6.30pm.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.