



BOROUGHBRIDGE TOWN COUNCIL

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John Nichols
Town Clerk

23rd February 2022

To: The Town Mayor and Members of Boroughbridge Town Council

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Crown Hotel, Boroughbridge**. Safe distance protocols will be followed.

FULL COUNCIL MEETING

Tuesday 1st March 2022 at 6:30pm

Please see the agenda for the meeting below:

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'J. Nichols'.

John Nichols
Clerk to the Council

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 1st March 2022 at 6.30pm

1. Apologies for absence – Cllr Peter Phillips, Cllr Pauline Phillips, Cllr R. Windass.

2. Declarations of interest in items on the agenda.

3. Mayor's Diary.

3.1 Civic engagements over the previous month.

* Tree Planting at Boroughbridge Recreation Ground – the Queen's Green canopy for The Platinum Jubilee.

3.2 Civic engagements over the next month.

* Wreath laying at the Battle Cross, Aldborough - 700th anniversary of the Battle of Boroughbridge.

4. Approval of previous Meeting Minutes.

4.1 Full Council Meeting Minutes Tuesday 1st February 2022.

4.2 Planning Committee Meeting Minutes Tuesday 1st February 2022.

5. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

None received.

6. External Stakeholder and Working Group Reports.

6.1 County and District Councillor's written monthly report (Cllr R. Windass not attending the meeting).

6.2 Police report. One of PCSOs Jack Gudger or Oana Mihaila will be attending. Prior month's crime statistics circulated to Councillors 23rd February.

7. Matters arising from previous minutes not specifically covered on the agenda.

7.1 Debrief to Council by The Mayor and Cllrs. Goss and Hynes following the meeting at Boroughbridge High School on the 10th of February 2022 followed by a short presentation to Council by Malcolm Dawson, Chair of Governors and Kathryn Stephenson, Head of Boroughbridge High School regarding future developments at BHS.

7.2 Progress update on the re-development of the A1 exit roundabout and Traffic Control measures.

7.3 The Minskip MUGA – it was requested at the February FCM that this be carried forward to the March FCM.

7.4 The organising of Remembrance Day.

7.5 Pre-planning for the Mill Lane site – the way forward to be decided.

8. New issues.

8.1 Councillor Elections May 2022.

8.2 Confirm the default venue for Full Council Meetings to be The Crown Hotel.

8.3 Agreement of the recently received draft lease for the land on which the "Third Arrow" is situated .

9. Finance and HR.

9.1 Ratify the end February 2022 Finance Statement, Bank Reconciliation and February invoices paid.

9.2 Ratification of the purchase of a long-anticipated replacement of the CCTV HDD drive in the Council Office at a cost of £697.20.

9.3 Ratification of hiring crowd control barriers for Car Park the Battle of Boroughbridge Saturday 12th March events at a cost of £264.

10. Correspondence received since the last Full Council Meeting.

10.1 E mail dated 10th February from Boroughbridge Lions with an offer of support for environmental Projects **(included in Councillors' briefing notes)**

11. Open forum for Councillors to share pertinent issues with Council.

12. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 5th April 2022, 18:30 pm, Crown Hotel.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.