



BOROUGHBRIDGE TOWN COUNCIL

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John Nichols
Town Clerk

26th January 2022

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Crown Hotel, Boroughbridge**. Safe distance protocols will be followed.

FULL COUNCIL MEETING

Tuesday 1st February 2022 at 6:30pm

Please see the agenda for the meeting below:

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'J. Nichols'.

John Nichols
Clerk to the Council

Notes:

1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.

FULL COUNCIL MEETING AGENDA – Tuesday 1st February 2022 at 6.30pm

1. Apologies for absence - None

2. Declarations of interest in items on the agenda - None

3. Mayor's Diary.

3.1 Civic engagements over the previous month.

a) Plough Sunday Service, Ripon Cathedral, 9th January.

3.2 Civic engagements over the next month.

a) Candelmas Festal Eucharist, Ripon Cathedral, Wednesday 2nd February.

b) Queens Green Canopy Tree Planting Ceremony, Sunday 6th February.

c) Festal Evensong on 6th February at 3.30pm to celebrate the 70th anniversary of the Accession of HM Queen Elizabeth II, Sunday 6th February.

4. Approval of previous Meeting Minutes.

4.1 Full Council Meeting Minutes Tuesday 4th January 2022.

4.2 Planning Committee Meeting Minutes Tuesday 4th January 2022.

5. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

None.

6. External Stakeholder and Working Group Reports.

6.1 County and District Councillor's monthly report.

6.2 Police issues – local Police were invited to attend.

7. Matters arising from previous minutes not specifically covered on the agenda.

7.1 Bridge Lighting status update.

7.2 Replacement of the St James' Square Tree Lights status update.

7.3 Re-development of the A1 exit roundabout status update.

7.4 Aldborough grass cutting 2022 – update from Cllr Hynes.

7.5. Update on the Mill Lane pre planning application and options.

7.6 Debrief following the Remembrance Sunday 2022 cross party meeting on Tuesday 18th January (Cllr Kenny Fuller and Cllr Julie Fuller) and future BTC responsibilities.

7.7 Debrief following the Boroughbridge High School Meeting on Monday 24th January (The Mayor, Cllr Goss and Cllr Hynes).

7.8 Debrief following the BTC and CAMPrA meeting on Wednesday 26th January (Cllr Peter Phillips)

7.9 The review of Boroughbridge Town Council's Standing Orders – led by Cllr. Peter Phillips.

8.0 Defibrillator usage training for members of the public – costs of public training sessions.

8. New issues.

8.1 Replacement of the benches at the Recreation Ground – led by Cllr Pauline Phillips.

8.2 The provision of free public wi-fi in Boroughbridge via the £300k HBC Fund.

8.3 Hanging baskets 2022 – led by Cllr Goss.

8.4 Usage of the rear of the Council Office by a third party – led by Cllrs Peter Phillips and James Wilkinson

8.5 Future usage of the Mill Lane Site by BCC – led by Cllr. Goss.

9. Finance and HR.

9.1 Ratify the end January 2022 Finance Statement, Bank Reconciliation and December invoices paid.

(Finance Pack supplied prior to the meeting).

9.2 The impasse reached with the VOA regarding the 100% Business Rates relief on our Public Toilets.

10. Correspondence received since the last Full Council Meeting.

None received.

11. Open forum for Councillors to share pertinent issues with Council.

12. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 1st March 2022, 18:30 pm.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.