



BOROUGHBRIDGE TOWN COUNCIL

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John Nichols
Town Clerk

29th December 2021

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Crown Hotel, Boroughbridge**. Safe distance protocols will be followed.

FULL COUNCIL MEETING

Tuesday 4th January 2022 at 6:30pm

Please see the Agenda for the meeting below:

Yours faithfully,

John Nichols
Clerk to the Council

Notes:

1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.

FULL COUNCIL MEETING AGENDA – Tuesday 4th January 2022 at 6.30pm

1. Apologies for absence - None

2. Declarations of interest in items on the agenda - None

3. Mayor's Diary.

3.1 Civic engagements over the previous month.

3.2 Civic engagements over the next month.

4. Approval of previous Meeting Minutes.

- 4.1 Full Council Meeting Minutes Tuesday 7th December 2021.
- 4.2 Planning Committee Meeting Minutes Tuesday 7th December 2021.
- 4.3 Finance and HR Committee Meeting Wednesday 16th December 2021.

5. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

None.

6. External Stakeholder and Working Group Reports.

- 6.1 County and District Councillor's monthly report.
- 6.2 Police issues – local Police were invited to attend.

7. Matters arising from previous minutes not specifically covered on the agenda.

- 7.1 Bridge Lighting project update.
- 7.2 Replacement of the St James' Square Tree Lights.
- 7.3 Re-development of the A1 exit roundabout.
- 7.4 Aldborough grass cutting 2022 – update from Cllr Hynes.

8. Other issues.

- 8.1 CAMpRa – led by Cllr. Peter Phillips.
- 8.2 The proposed closure of Boroughbridge High School Sixth Form – led by Cllr. Peter Phillips.
- 8.3 Issues arising from the Unitary Authority re-organisation.

9. Finance and HR.

- 9.1 Ratify the end December 2021 Finance Statement, Bank Reconciliation and December invoices paid.
- 9.2 Approval of the 2022 – 2023 Operating Budget and Capital Account.
- 9.3 Approval of the Precept for 2022 – 2023.
- 9.4 Office staff hourly rates from April 2022.

10. Correspondence received since the last Full Council Meeting.

None received.

11. Open forum for Councillors to share pertinent issues with Council.

12. Confirm the time and date of the next Full Council Meeting.

Tuesday 1st February 2022, 18:30 pm.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.